



**MUNICIPALITY OF MONROEVILLE**

AN EQUAL OPPORTUNITY EMPLOYER

**NOTICE TO BIDDERS**

**PROPOSAL FOR SIGN MATERIALS**

DATE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

AUTHORIZED AGENT (print): \_\_\_\_\_

AUTHORIZED AGENT (signature): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

ORDERING CONTACT EMAIL: \_\_\_\_\_

## PROPOSAL FOR SIGN MATERIALS

**SPECIFICATIONS:**

1. The prospective Bidder will furnish and deliver the following materials to the Municipality of Monroeville Public Works Facility located at 200 Starr Drive, Monroeville, PA 15146.
2. Aluminum sign blanks (items 1-30):
  - a. Aluminum blanks shall be ASTM-B209, 5052-H38, or 6061-T6 manufactured in accordance with PennDOT Publication 306 (including but not limited to blank size, corner radii, and hole spacing), latest edition, from a manufacturer listed in PennDOT Bulletin 15.
  - b. Provide specified blank standards with minimum thickness of 0.08 inches.

ITEM	EST. QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	50	EA	12" x 6"		
2	25	EA	12" x 9"		
3	50	EA	12" x 12"		
4	100	EA	12" x 18"		
5	50	EA	12" x 24"		
6	100	EA	18" x 6"		
7	50	EA	18" x 18"		
8	50	EA	18" x 24"		
9	50	EA	24" x 6"		
10	50	EA	24" x 8"		
11	50	EA	24" Diagonal/ Square		
12	25	EA	24" Octagonal		
13	100	EA	24" x 30"		
14	25	EA	30" Pentagonal		
15	100	EA	30" Diagonal/ Square		
16	150	EA	30" Octagonal		
17	50	EA	30" x 15"		
18	50	EA	36" Pentagonal		
19	50	EA	36" Triangular (Yield)		
20	200	EA	36" x 8"		
21	25	EA	36" x 12"		
22	50	EA	36" x 30"		
23	50	EA	36" Diagonal/ Square		
24	150	EA	9" x 24" Extruded Street Name Blanks		
25	100	EA	9" x 30" Extruded Street Name Blanks		
26	50	EA	9" x 36" Extruded Street Name Blanks		
27	25	EA	9" x 42" Extruded Street Name Blanks		
28	200	EA	72" x 3" Conspicuity Strip Blank		
29	25	EA	48" x 16"		
30	25	EA	96" x 16"		
TOTAL FOR ALL ITEMS BID:					

3. Sign hardware & posts (items 31-34)

- a. Sign post caps and cross pieces shall be made of cast aluminum.
- b. U-channel posts shall be hot-dipped galvanized and shall be a minimum weight of 1.64 pounds per foot. One end shall be pointed. Post shall be punched with 0.375" diameter holes on 1" centers throughout the length of the post.

ITEM	EST. QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
31	50	EA	Sign Post Cap, 5 ½", 90° Extruded, U-channel		
32	200	EA	Sign Post Cap, 5 ½", 180° Extruded, U-channel		
33	50	EA	Sign Post Cross-Piece, 5 ½", 90°, Extruded		
34	400	EA	Galvanized Steel U-Channel Sign Posts 12' ≥ 1.64 lbs/ft		
TOTAL FOR ALL ITEMS BID:					

4. Electro-cut film (items 35-41)

- a. Electro-cut film shall be non-punched pressure sensitive acrylic film designed for use over the types of reflective sheeting specified for items 42-48 below and shall be suitable for cutting by electronic plotter cutters and meet the color requirements of ASTM D4956.
- b. While 3M item numbers are listed for ease of bidding prospective bidders may substitute the Avery Dennison OL-2000 series equivalents.

ITEM	EST. QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
35	5	EA	3M 1175 (Blue) 30" x 50 Yard roll		
36	10	EA	3M 1177 (Green) 30" x 50 Yard roll		
37	10	EA	3M 1178 (Black) 36" x 50 Yard roll		
38	10	EA	3M 1172 (Red) 36" x 50 Yard roll		
39	10	EA	3M 1177 (Green) 36" x 50 Yard roll		
40	10	EA	3M 1178 (Black) 48" x 50 Yard roll		
41	10	EA	3M 1172 (Red) 48" x 50 Yard roll		
TOTAL FOR ALL ITEMS BID:					

5. Reflective sign sheeting, High Intensity Prismatic (items 42-46)

- a. Reflective sheeting shall be pre-colored, pressure-sensitive microprismatic film with a durability of 10 years or greater.
- b. High Intensity Prismatic sheeting shall be ASTM D4956 Type III sheeting conforming to the Pennsylvania Department of Transportation's Specification for Reflective Sheeting Materials and Process Inks from a manufacturer listed in Bulletin 15.
- c. While 3M item numbers are listed for ease of bidding prospective bidders may substitute the Avery Dennison T-6500 series equivalents.

ITEM	EST. QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
42	10	EA	3M 3930 (White) 36" x 50 Yard roll		
43	10	EA	3M 3931 (Yellow) 36" x 50 Yard roll		
44	10	EA	3M 3934 (Orange) 36" x 50 Yard roll		
45	10	EA	3M 3930 (White) 3.5" x 50 Yard roll		
46	10	EA	3M 3992 (Red) 3.5" x 50 Yard roll		
TOTAL FOR ALL ITEMS BID:					

6. Reflective sign sheeting, Diamond Grade (items 47-48)

- a. Reflective sheeting shall be pre-colored, pressure-sensitive microprismatic film with a durability of 7 years or greater.
- b. Diamond grade sheeting shall be ASTM D4956 Type IX sheeting conforming to the Pennsylvania Department of Transportation's Specification for Reflective Sheeting Materials and Process Inks from a manufacturer listed in Bulletin 15.
- c. While 3M item numbers are listed for ease of bidding prospective bidders may substitute the Avery Dennison T-9500 series equivalents.

ITEM	EST. QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
47	10	EA	3M 3983 (Flo/Yellow Green) 36" x 50 Yard roll		
48	10	EA	3M 3983 (Flo/Yellow Green) 3.5" x 50 Yard roll		
TOTAL FOR ALL ITEMS BID:					

GENERAL REQUIREMENTS OF BIDS:

1. Bidders must meet all of the following general requirements.
2. Check legal advertisement for date and time of bid opening.
3. Bid bond or certified check in the amount of ten (10) percent of the total bid is required. **A separate bid bond is required for each commodity bid.**
4. All bids held firm for sixty (60) days after bidding.
5. The Municipality will award bids on an individual line item basis.
6. **All bid prices, once accepted by Council, shall remain firm for a period of one (1) year from the award date.**
7. Bid prices must be delivered prices to any location with the Municipality of Monroeville unless otherwise stated.
8. Bidders are not required to bid every item in this proposal.
9. Orders must be delivered within 45 calendar days of order placement or the Municipality reserves the right to disqualify the vendor for the remainder of the term in favor of the next lowest bidder.
10. Bid prices are to be free of any state, local or federal tax since the Municipality is a tax-exempt jurisdiction (tax-exempt certificate provided upon request).

11. The Municipality reserves the right to purchase more or less material than the estimated quantities listed above.
12. All sealed bids must be received by the Municipal Manager of the Municipality of Monroeville, 2700 Monroeville Boulevard, Monroeville, Pennsylvania 15146 by the published deadline and marked **SIGN MATERIALS**.
13. Vendors supplying multiple bids are required to seal each and every bid individually, and clearly mark every envelope as to its contents. Once all of the bids are prepared they are to be placed in one single bid package, with all individual bids listed on the outside of the bid package.