



MUNICIPALITY OF MONROEVILLE
 Equal Opportunity Municipality
SIGN PERMIT APPLICATION



NO SIGN SHALL BE PERMITTED IN ANY ZONING DISTRICT EXCEPT AS AN ACCESSORY USE AND IN FULL COMPLIANCE WITH SECTION 307, SIGNS, OF MONROEVILLE ZONING ORDINANCE 1443, AS AMENDED.

THE FOLLOWING INFORMATION MUST ACCOMPANY ALL SIGN PERMIT APPLICATIONS INCLUDING:

- | | | |
|----|---------------------------------------------------------------------------------------|--------------------------|
| 1. | Detailed drawings of the construction, design and size of the sign; | <input type="checkbox"/> |
| 2. | Ground signs require a site plan or survey showing the location of the sign; | <input type="checkbox"/> |
| 3. | Wall and roof signs require an elevation drawing showing the location of the sign; | <input type="checkbox"/> |
| 4. | Wall and roof signs require a survey of the property where the sign is to be located; | <input type="checkbox"/> |

PLEASE PRINT CLEARLY OR TYPE

PROPERTY ADDRESS/LOCATION OF SIGN _____

NAME OF LAND OWNER _____

ADDRESS OF LAND OWNER _____

NAME OF PERMITTEE _____ (TELEPHONE #) _____

ADDRESS OF PERMITTEE _____

NAME OF AGENT/SIGN COMPANY _____ (TELEPHONE #) _____

ADDRESS OF AGENT/SIGN COMPANY _____

_____ (TELEPHONE #) _____

OFFICE USE ONLY		OFFICE USE ONLY	
DATE RECEIVED _____		DATE APPLICATION APPROVED _____	
DATE REVIEWED _____		DATE APPLICATION DENIED _____	
DATE OF INSPECTION _____		INSPECTION	PASS FAIL
VARIANCE YES NO		ENGINEER SEAL	YES NO
BLDG. PERMIT REQUIRED YES NO		FOOTER INSPECTION	PASS FAIL
ELECTRICAL INSPECTION REQUIRED YES NO		ELECTRICAL INSPECTION	PASS FAIL

- WILL THIS SIGN BE REPLACING AN EXSISTING SIGN WITH THE SAME SQUARE FOOTAGE? YES NO
- PLEASE PROVIDE SIGN COMPLETION DATE FOR FIELD INSPECTION: ____ / ____ / ____

TYPE OF SIGN:

<input type="checkbox"/> GROUND	<input type="checkbox"/> LOGO
<input type="checkbox"/> ELECTRONIC MESSAGE CENTER.	<input type="checkbox"/> BANNER
<input type="checkbox"/> READER BOARD	<input type="checkbox"/> BULLETIN BOARD
<input type="checkbox"/> MONUMENT	<input type="checkbox"/> REAL ESTATE/ELECTION
<input type="checkbox"/> WALL	<input type="checkbox"/> DIRECTIONAL
<input type="checkbox"/> ROOF	<input type="checkbox"/> TEMPORARY BANNER (30 DAYS MAXIUM WITH APPROVAL)

PLACEMENT AND SIZE:

<input type="checkbox"/> GROUND	HEIGHT _____	WIDTH _____	= SQUARE TOTAL _____
<input type="checkbox"/> ELECTRONIC	HEIGHT _____	WIDTH _____	= SQUARE TOTAL _____
<input type="checkbox"/> READER BOARD	HEIGHT _____	WIDTH _____	= SQUARE TOTAL _____
<input type="checkbox"/> MONUMENT	HEIGHT _____	WIDTH _____	= SQUARE TOTAL _____
<input type="checkbox"/> WALL	HEIGHT _____	WIDTH _____	= SQUARE TOTAL _____
<input type="checkbox"/> ROOF	HEIGHT _____	WIDTH _____	= SQUARE TOTAL _____
<input type="checkbox"/> BANNER	HEIGHT _____	WIDTH _____	= SQUARE TOTAL _____
<input type="checkbox"/> OTHER	HEIGHT _____	WIDTH _____	= SQUARE TOTAL _____

All signs must be installed and maintained pursuant to Section 307 of Ordinance 1443 as amended, Municipal Codes, Ordinances, Resolutions, Policies and the latest edition of the National Electric Code.

SIGNATURE _____

DATE _____

OFFICE USE ONLY	OFFICE USE ONLY
<input type="checkbox"/> GROUND	TOTAL SQUARE FEET = _____ X \$2.00/SQ.FT + \$50.00/SIGN = _____
<input type="checkbox"/> ELECTRONIC	TOTAL SQUARE FEET = _____ X \$2.00/SQ.FT + \$50.00/SIGN = _____
<input type="checkbox"/> READER BOARD	TOTAL SQUARE FEET = _____ X \$2.00/SQ.FT + \$50.00/SIGN = _____
<input type="checkbox"/> MONUMENT	TOTAL SQUARE FEET = _____ X \$2.00/SQ.FT + \$50.00/SIGN = _____
<input type="checkbox"/> WALL	TOTAL SQUARE FEET = _____ X \$2.00/SQ.FT + \$50.00/SIGN = _____
<input type="checkbox"/> ROOF	TOTAL SQUARE FEET = _____ X \$2.00/SQ.FT + \$50.00/SIGN = _____
<input type="checkbox"/> BANNER	TOTAL SQUARE FEET = _____ X \$2.00/SQ.FT + \$50.00/SIGN = _____
<input type="checkbox"/> OTHER	TOTAL SQUARE FEET = _____ X \$2.00/SQ.FT + \$50.00/SIGN = _____