

BEFORE MUNICIPAL COUNCIL OF THE MUNICIPALITY OF MONROEVILLE

AN ORDINANCE OF MUNICIPAL COUNCIL)
OF THE MUNICIPALITY OF MONROEVILLE,) ORDINANCE NO. 2799
ALLEGHENY COUNTY, PENNSYLVANIA,)
ESTABLISHING THE 2025 FEE SCHEDULE)

AND NOW, on December 10, 2024, Municipal Council of the Municipality of Monroeville hereby ORDAINS AND ENACTS as follows:

SECTION 1. The fee schedule of the Municipality of Monroeville attached hereto is hereby approved and shall be implemented, effective immediately.

SECTION 2. Any Ordinance or part of an Ordinance in conflict herewith is hereby repealed.

ORDAINED AND ENACTED this 10th day of December, 2024.

ATTEST:

MUNICIPALITY OF MONROEVILLE



Alexander J. Graziani
Municipal Manager



Dr. Nicholas J. Gresock
Mayor

ENTERED INTO LEGAL BOOK ON: December 20, 2024

MUNICIPALITY OF MONROEVILLE

2025 FEE SCHEDULE

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ADMINISTRATION FEES:

Annual Budget	\$ 20.00
Building/Fire Protection Violation Letter	\$ 50.00
Comprehensive Plan (Book)	\$ 25.00
Comprehensive Plan (CD)	\$ 10.00
Duplicate Occupancy Request Fee	\$ 50.00
Outside Court Stenographer	at Cost
In House Court Stenographer	\$ 5.00 per page
Home Rule Charter	\$ 10.00
Mailing Fee: Actual Postage plus handling fee of	\$ 2.50
No Lien Letter	\$ 40.00
Notary Service	\$ 10.00
Photo Copies (per page)	see page 7
Return Check Charge (NSF)	\$ 25.00
State Audit Collector's Fee	\$ 15.00
Tax Certification	\$ 40.00
Zoning Certification Letter	\$ 50.00 *Plus
(*Plus Employee Research Time billed at an hourly rate as calculated in formula for calculating Personnel Rates Section of this Ordinance.)	

ANIMAL CONTROL FEES:

Boarding/Kennel Fee	\$ 20.00/day
Dog or Cat Running at Large Pick-Up Fee	\$ 40.00

BUILDING/ENGINEERING/PLANNING FEES:

SECTION 1: BUILDING AND OTHER STRUCTURE PERMIT FEES

The Schedule of Fees hereinafter set shall be charged in the respective use group categories as defined by the most recently adopted edition of the Pennsylvania Uniform Construction Code for issuance of permits for the construction of buildings and other structures within the Municipality of Monroeville where permits are required pursuant to any Ordinance or other action of the Municipality. All Use Groups referenced are in accordance with the International Building Code adopted by the Municipality of Monroeville.

BUILDING PERMIT:

USE GROUP: Those buildings that are 1- and 2- family dwelling and townhouse not over 3 stories, as well as accessory structures to the above-mentioned buildings in U, Utility and Miscellaneous use Group.

RESIDENTIAL PLAN REVIEW FEE:	Accessory Structures	\$ 25.00
	Additions/Alterations	\$ 50.00
	New Structures	\$100.00

.50 per square foot of gross floor area

MINIMUM RESIDENTIAL BUILDING PERMIT FEE: \$ 50.00

RESIDENTIAL DECK PERMIT FEE: \$ 50.00

USE GROUP: All others, including: A, Assembly; B, Business; E, Educational; F, Factory and Industrial; H, High Hazard; I, Institutional; M, Mercantile, R-1, Residential; R-2, Residential; S, Storage; and those buildings and structures in U, Utility and Miscellaneous, which are accessory to the above listed use groups.

COMMERCIAL PLAN REVIEW FEE:	Accessory Structures	\$ 50.00
	Additions/Alterations	\$100.00
	New Structures	\$200.00

.60 per square foot of gross floor area

.30 per square foot of gross floor area, existing building, no footprint change

MINIMUM COMMERCIAL BUILDING PERMIT FEE: \$ 100.00

RE-INSPECTION FEE: A \$ 50.00 fee will be charged if a re-inspection is required due to incomplete work or failure to show.

WORK W/O A PERMIT FEE: Any person found building without an authorized permit will be charged a fee of double the permit cost.

BUILDING OCCUPANCY PERMIT:

A building occupancy permit is required, prior to occupancy of a structure or to the change of tenants, ownership, or occupants of any structure with the exception of single-family dwellings.

USE GROUP: Residential, and those buildings and structures in U, Utility and miscellaneous, which are accessory to the residential use group:

\$ 100.00 per Residential Unit – 1 and 2 Family; Townhouse not more than three (3) stories.

\$ 100.00 plus \$ 40.00 per Residential unit – For Multi-Family Buildings.

For all others, including: A, Assembly; B, Business; E, Educational; F, Factory and Industrial; H, High Hazard; I, Institutional; M, Mercantile; S, Storage; and Those Buildings and structures in U, Utility and Miscellaneous, which are accessory to the above listed use groups.

\$ 100.00 plus .08 per square foot of gross floor area.

For occupancy permits issued following a building permit for the shell only, the fee of \$50.00 per tenant will be charged.

SECTION 2: ROOF REPLACEMENT, REPAIR AND ALTERATION

The permit fee for replacement, repair or alteration of the roof of an existing structure shall be as follows: ***Permit not required for residential shingle replacement only.*

- | | | |
|----|--|---|
| a. | Structures classified in residential use group categories | \$ 50.00 |
| b. | Structures classified in commercial use group categories | \$ 200.00 |
| c. | Structural repairs in addition to roof replacement, repair, and alteration on structures classified in commercial use group categories | \$ 200.00 plus .28 per square foot of gross roof area |

SECTION 3: PETITIONS TO VACATE STREET

A fee of \$ 400.00 shall be charged by the Municipality of Monroeville for the acceptance of a petition to vacate any street or portion thereof. Where two or more touching streets are included in the same petition, only one such fee shall be charged.

SECTION 4: APPLICATIONS FOR ACCEPTANCE OF STREET

A flat fee of \$ 400.00 per application shall be charged by the Municipality of Monroeville for the acceptance of any street or portion thereof. Where two or more touching streets are involved in the same application, only one such fee shall be charged.

SECTION 5: RETAINING WALLS

The permit fees for retaining walls shall be as follows:

\$ 1.75 for each linear foot of wall up to 4 feet in height.

\$ 2.00 for each linear foot of wall 4 feet to 5 feet in height.

\$ 2.25 for each linear foot of wall 5 feet to 6 feet in height.

\$ 2.50 for each linear foot of wall exceeding 6 feet in height.

SECTION 6: SWIMMING POOLS.

Residential (above ground)	\$ 50.00
Residential (in ground)	\$ 80.00
Commercial (in ground)	\$100.00

SECTION 7: MECHANICAL EQUIPMENT AND ELECTRIC WIRING AND EQUIPMENT

The permit application fee for the replacement or alteration of mechanical equipment or electric wiring and equipment will be as follows:

- (a) Heating and ventilation (including chimneys, flues and vent pipes) - \$ 50.00
- (b) Elevators, dumbwaiters and conveyor equipment - \$ 225.00
- (c) Escalators - \$ 225.00
- (d) Electric wiring and equipment - *as per independent inspection agency

SECTION 8: APPLICATIONS FOR RAZING AND/OR DEMOLITION WORK

- a. A fee of \$100.00 shall be charged for the application for permit for the demolition and/or razing work on any structure having a floor area of 2,000 square feet or less.
- b. A fee of \$100.00 plus \$ 32.00 for each 1,000 square feet of floor area or fraction thereof for demolition and/or razing of any structure having a floor area in excess of 2,000.
- c. Any applicant receiving a permit under this section shall post a performance bond with the Municipality in an amount not less than the amount of the contract for the demolition or razing work. The same bond shall secure the workmanlike performance of the work authorized by the permit in accordance with all applicable laws and ordinances.
- d. Prior to the issuance of any such permit the applicant shall submit to the Municipality evidence of notice of the intended work or any an all property owners who may or could be affected by such work.
- e. Any individual or entity performing any work pursuant to a permit issued under this section shall be exempt from any fee if the work being performed is done pursuant to action initiated by Monroeville Municipality.

SECTION 9: MOVING OF STRUCTURES WITHIN OR OUTSIDE OF THE MUNICIPALITY

- a. A fee of \$ 75.00 shall be charged for the application for any permit for the moving of any structure from within the Municipality outside the Municipality. This fee shall apply to any structure having a floor area measured by exterior dimensions of 2,000 square feet or less.
- b. Any applicant desiring to move any such structure shall acquire a no lien letter before the issuance of any such permit and existing liens recorded or unrecorded shall be paid in full prior to the issuing of any such permit.
- c. Any applicant receiving a permit under this section shall post a performance bond with the Municipality naming it as beneficiary which bond shall be in an amount not less than the amount of the contract for the moving of the structure and the placement of the same upon a designated foundation.
- d. If any structure is moved within the Municipality there shall also be required in addition to the permit under this section a building permit in an amount to be determined by the square footage of the new foundation as per the fee requirements of this ordinance.
- e. Prior to the issuance of any permit under this section the applicant shall submit to the Municipality evidence of notice to any and all affected property owners and those having leasehold interest which notice shall give ample warning of the intended use of the structure and discontinuance no matter how minimal of utility.

SECTION 10:

The following schedule shall apply to highway and street occupancy permits and restoration charges:

APPLICATION FEES:

Initial Application Fee	\$ 60.00
Supplement Fee (each 6 months extension or change)	\$ 10.00

Permit Review, Inspection and Degradation Fees:

Excavations: (In a Municipal right-of way)

Excavation in pavement, including curb (per each 36 square feet of opening or fraction thereof):

Road resurfaced within the last 5 paving seasons: \$200.00

Road resurfaced within the last 6 to 12 paving seasons: \$ 60.00

Road resurfaced more than 12 paving seasons ago: \$ 20.00

Excavation outside the pavement (per each 100-foot linear increment or fraction thereof for excavations < 12" in width (i.e. cable plow, ditch witch), otherwise per each 36 square feet of opening or fraction thereof):

Excavation outside of pavement: \$ 20.00

Subsurface Installations without Excavation (i.e. mole, missile/core):

Per 100-foot linear increment or fraction thereof: \$ 20.00

Aboveground Facilities: (Utility poles with guys/anchors or guys or anchors if installed independently of poles)

Up to five physically connected facilities (each continuous group) \$ 40.00

Additional physically connected facilities (each pole/attachment) \$ 5.00

Minimum Use Driveways: (less than or equal to 25 vehicles per day) \$ 10.00

Municipal Restoration & Maintenance Fees: (applicable if the Municipality must perform work due to negligence or inactivity of the responsible party)

Work by Municipal Staff:

Temporary maintenance of an area in pavement (per occurrence) plus \$10.00 per square yard maintained. \$ 150.00

Final restoration of an area in pavement plus \$30.00 per square Yard restored. \$ 300.00

Final restoration of area outside of pavement plus \$50.00 per square Yard restored. \$ 150.00

Work by Contractor on Behalf of the Municipality:

Contractor's fee plus 10% surcharge for Municipal administrative Costs (minimum surcharge fee will be \$100.00)

SECTION 11:

CONNECTION OF PRIVATE STORM SEWER PIPE TO MUNICIPAL SEWER SYSTEM (INLETS, MANHOLE) TAP-IN FEE

Note: Hydraulic analysis computed by a Registered Engineer must accompany all such connections \$100.00

(Unless written approval is obtained from the appropriate Municipal representative)

SECTION 12:

MUNICIPAL CONSULTING ENGINEERING FEE

The fee for the Consulting Municipal Engineer shall be actual cost plus 10% for administrative expenses.

SECTION 13: APPLICATION FOR ANY PROCEEDING BEFORE THE TCVCOG UCC BOARD OF APPEALS.

A flat fee of \$ 700.00 shall be charged for the acceptance of applications for any type of proceeding before the UCC Board of Appeals.

SECTION 14: All permits issued shall be required as set forth in the Pennsylvania Uniform Construction Code as may be amended and adopted by the Monroeville Municipality and if otherwise lawful shall be issued in accordance with fee schedule herein set forth.

SECTION 15: All fees as set forth in this Ordinance shall be due and payable at the time any application is accepted and any bond required herein or otherwise shall be posted with the Municipality prior to the issuance of any permit.

SECTION 16: TEMPORARY STRUCTURES

All temporary structures to include tents and trailers for a period not to exceed sixty days.

Tent fee: \$100.00 (NOT TO EXCEED 30 DAYS)

Trailer Fee: \$300.00 (NOT TO EXCEED 60 DAYS)

Any extension of time must be approved by the Zoning Hearing Board.

COPYING FEES:

Ordinances consisting of one (1) to ten (10) pages – twenty-five (\$.25) cents per page.

Any Ordinances that must be delivered through the U.S. Mail - \$5.00.

8.5"x11"	\$ 0.25 per page
11"x17"	\$ 1.00 per page
Over 11"x17"	\$ 5.00 per page

Fees also apply to digital copies.

EQUIPMENT RENTAL FEES:

EQUIPMENT/OPERATOR CHARGES

(Trucks, Grader, Loader, Backhoe, Chipper, Air Compressor, Leaf Collector, Sweeper, Roller, etc.)

7:00 AM to 3:00 PM with one operator (per hour)	\$ 70.00
7:00 AM to 3:00 PM with two operators (per hour)	\$ 95.00
3:30 PM to 7:00 AM and weekends with one operators (per hour)	\$ 85.00
3:30 PM to 7:00 AM and weekends with two operators (per hour)	\$125.00
Snow Plowing, Cindering and Street Sweeping 7:00 AM to 3:00 PM (per hour)	\$ 70.00
Snow Plowing, Cindering and Street Sweeping 3:30 PM to 7:00 AM and Weekends	\$ 85.00
Materials used	Actual cost

LIFE SAFETY AND FIRE PREVENTION CODE FEES:

A fee of \$100.00 shall be charged by the Municipality of Monroeville for inspections of all townhomes not over 3 stories, single-family, and two-family dwellings upon real estate transaction or upon change of tenant.

A fee of \$75.00 shall be charged by the Municipality of Monroeville for inspection of all multi-family dwelling units upon change of tenant.

A fee of \$50.00 shall be charged for by the Municipality of Monroeville for any duplicate copy of an occupancy permit.

Fire Escrow Review/Inspection Fee (non-UCC Related)	\$ 100.00
Bonfire Permit	\$ 100.00
Install, Suppression, Alarm & Detection System	\$ 125.00
Sprinkler Systems 20 or less heads	\$ 100.00
Sprinkler Systems 21 to 100 additional heads	\$ 125.00
Sprinkler Systems 150 or less heads	\$ 150.00
Sprinkler Systems 400 or less heads	\$ 250.00
Sprinkler Systems over 401 heads	\$ 350.00
Oil & Gas Production	\$ 150.00
Place of Public Assembly & Education	\$ 100.00
Service Stations & Garages	\$ 100.00
Welding or Cutting, Calcium Carbide and Acetylene Generators	\$ 100.00 Cut/welding \$ 250.00 Acety. Gen.
Compressed Gasses	\$ 250.00
Cryogenic Liquids	\$ 100.00
Explosives, Blasting Agents & Ammunition	\$ 150.00
Fireworks	\$ 125.00
Flammable Liquids	\$ 130.00
To install, remove, repair or alter stationary tank(s) or replace or modify and line, vent, or dispensing device (per tank)	\$ 130.00
Combustible Liquids	\$ 125.00
To install, remove, repair or alter stationary tank(s) or replace or modify any line, vent, or dispensing device (per tank)	\$ 130.00
To store, handle, or use Class II & III combustible liquids.	
100 gallons or less	\$ 30.00
250 gallons or less	\$ 60.00
251 gallons or more	\$ 125.00
To manufacture, process, blend, or refine any amount of combustible liquids	\$100.00
To store combustible liquids in stationary tanks	\$ 125.00
To place any combustible liquid stationary tank temporarily out-of-service not exceeding 30 days.	\$ 125.00
To place any combustible liquid stationary tank back into service	\$ 125.00
To store any combustible liquid saturated soil above ground not exceeding 30 days	\$ 125.00
Hazardous Material and Chemicals	\$ 255.00
Magnesium	\$ 250.00
Bulk Matches (storage)	\$ 250.00
Organic Coatings	\$ 250.00
Pesticide Storage	\$ 250.00
Fire Alarm Malfunction, i.e., Failure to maintain or notify alarm receiving station of test or service	\$ 500.00
Nuisance Fire Alarm 1-2 times	N/C
3rd time	\$ 75.00
4th time	\$ 150.00
5th time	\$ 300.00
6 or more (per occurrence)	\$ 600.00

FORMULA FOR CALCULATING PERSONNEL RATES:

Total of employee's hourly rate (per hour or per overtime hour), plus costs for Social Security, Medicare, Workers Compensation Insurance, Health, Pension, State Unemployment Compensation Tax, Life Insurance, Longevity and any Material Cost.

Examples of charges billed: Insurance Claims, Police, Engineering, Public Works, etc.

LAND DISTURBANCE:

Application Fees (Non-Refundable):

1.	Grading < 100 Cubic Yards	\$ 50.00
2.	Grading 101-5,000 Cubic Yards	\$ 125.00
3.	Grading 5,001-9,999 Cubic Yards	\$ 125.00 + \$15.00 per 1,000 cy beyond 5,000 cy.
4.	Grading > 10,000 Cubic Yards	See Section 4 "Application for Conditional Uses"

Bond Fees Applicable to Grading (Refundable):

\$ 2,500 per disturbed acre subject to a minimum bond of \$150.00

TIMBER HARVESTING:

1.	Minor Timber Harvesting for each parcel of land	\$ 200.00
2.	Major Timber Harvesting for each parcel of land	<u>\$ 200.00</u>

MECHANICAL DEVICE PERMIT FEES:

Mechanical Device: Any device, machine, or apparatus for playing of games and amusements for which a charge for the privilege of playing is made. This includes but is not limited to: Devices commonly known as "Pinball" Machines on which games are played, movie projectors, devices commonly known as "Kiddie Rides", and pool tables.

Electro Mechanical Device*: Is a game of chance not requiring any skill or manual dexterity in order to receive a reward such as extra playing credits. Also, has the ability to, or be converted to knockdown or eliminate playing credits; and is similar type, brand or model of an electro mechanical video display device which simulates the game of poker utilizing the rules that govern the card game of poker; or simulates slot machines consisting of rolling wheels stopping on numbers, food, fruits, X's and O's, animals or other items which offer a winning line combination of the aforementioned; or simulates the game of bingo; or any other type of games of chance used in casino style gambling.

Mechanical Device	\$ 200.00 each
Music Machines	\$ 100.00 each
Electro Mechanical Device (Poker, Blackjack, Bingo, etc.)	
1st three machines (registered)	\$ 400.00 each
Additional machines (registered)	\$ 500.00 each
Any Machines found not to be registered will be assessed	\$1,000.00 each

PLANNING DEPARTMENT FEES:

Application for Rezoning and/or Zoning Ordinance change	\$1,500.00 plus \$ 50.00 per acre.
Review Fee for Rezoning and/or Zoning Ordinance change	\$1,000.00
Application for Conditional Use	\$ 800.00 plus \$.05 per square foot of structure or cubic yard of earth moved, or \$500.00 for a Conditional Use with no structure shall be charged.
Review Fee for Conditional Use	\$1,000.00
Applications for Site Plans	\$1,000.00 plus \$.05 per square foot of the proposed structure or addition to an existing structure.
Review Fee for Site Plans	\$2,000.00
Application for Subdivision	\$ 50.00 per lot.

Review Fee for Subdivision	\$2,000.00
Review Fee for Minor Subdivision	\$ 500.00
Subdivision Re-approval Fee	\$ 200.00
Carnival, Circuses & Fairs Review Fee	\$ 200.00
Outdoor Dining less than 721sq ft Review Fee	\$ 100.00

Land development applicants will be required to reimburse the Municipality of Monroeville For any Professional Consultant fee's that exceed the applicant's review fee.

POLICE DEPARTMENT FEES:

Civil Service Police Testing	\$ 75.00
Copy of Accident Report (non-resident)	\$ 15.00
Copy of Accident Report (resident-proof of residency required)	\$ 5.00
Plus per-page charge for over two pages	\$ 1.00
Copy of Incident Report	\$ 15.00
Copy of Incident Report (resident-proof of residency required)	\$ 5.00
Plus per-page charge for over two pages	\$ 1.00
False Burglar Alarm	
1-3 false alarms/year	Warnings
4-10 false alarms/year	\$ 25.00 each
Over 10 false alarms/year	\$ 50.00 each
Parking in Fire Lane	\$ 20.00 w/48 hrs.
	\$ 35.00 w/ 10 days
Parking Violations	\$ 10.00
Parking from 2 a.m. to 6 a.m.	\$ 10.00
Parking within 15 feet of Fire Hydrant	\$ 10.00
Parking more than 12 inches from the Curb	\$ 10.00
Parking which blocks a public or private driveway	\$ 10.00
Parking where prohibited	\$ 10.00
Parking within 30 feet of any Traffic Control Device	\$ 10.00
Parking which blocks a Crosswalk	\$ 10.00
Parking on a Sidewalk	\$ 10.00
Parked in a Handicapped Zone	\$ 200.00

VIOLATIONS NOT PAID WITHIN 48 HOURS WILL BE FORWARDED TO THE DISTRICT JUSTICE FOR PROSECUTION.

POLLUTION CONTROL AND FLOOD REDUCTION FEES

Equivalent Residential Unit (ERU)	\$ 10.00 per month
No Lien Letter Request	\$ 30.00
Reminder Letter Fee	\$ 10.00

RECREATION PROGRAMS

Adult Swim Programs

POWW Program	\$50.00
Adult Instruction	\$50.00
Water Aerobics	\$50.00

Swim Instruction

Special Needs Aquatic Program (disabled youth, ages 6 years+)	
Five Sessions – once a week for 5 weeks	\$70.00

Parent Child Aquatics (age 4 months – 1 year w/parent)	
Five Sessions	\$45.00
Eight Sessions (summer 4 days a week for 2 weeks)	\$65.00
Pre-School Swim (ages 4 – 5 years)	
Five Sessions	\$45.00
Eight Sessions (summer 4 days a week for 2 weeks)	\$70.00
Learn to Swim (Levels I - VI)	
Five Sessions	\$65.00
Eight Sessions (summer 4 days a week for 2 weeks)	\$70.00
Scuba Diving	**
**Fees set by Diving School, may vary from provided figures	

Recreational Swim (Walk-In)

Youth/Senior (ages 3 - 17, 65+)	\$5.00
Adult (ages 18 - 64)	\$6.00
Family	\$15.00

Adult/Teen Programs

Adult Acting (6 Weeks)	One Day per Week	**
Adult Sign Language (6 Weeks)	One Day per Week	\$75.00
Adventure Boot Camp (4 Weeks)	Varies with Class	**
Aerobics (6 Weeks)	Varies with Class	**
Arts & Crafts Programs	Various Classes	**
Barlates (4 weeks)	One day per Week	\$60.00
Basic Math Review (6 Weeks)	One day per Week	**
Beginner Fly Tying (6 weeks)	One day per Week	\$35.00
Cardio Kick Boxing (6 Weeks)	One day per Week	\$90.00
Ceramics	One Time	**
Core Fusion (4 weeks)	One Day per Week	\$60.00
Crochet	One day per Week	\$25.00
Cupcake Decorating	One day Workshop	\$30.00
Dance (4 Weeks)	One day per Week	\$65.00
Dog Agility (6 weeks)	One Day per Week	\$125.00
Dog Obedience (6 Weeks)	One Day per Week	\$55.00
Drivers Education – Online Theory Only (6 Weeks)	One day per Week	**
Drivers Education – Behind the Wheel Instruction Only (6 Weeks)	One day per Week	**
Drivers Education – Testing Only	One day per Week	**
Drivers Education – Theory+Testing+Behind the Wheel	One day per Week	**
Fencing (8 Weeks)	One day per Week	**
First Aid, CPR & Stop the Bleed	One Day Workshop	\$50.00
Fitness Blender (6 Weeks)	One Day per Week	\$90.00
Golf (6 Weeks)	One day per Week	**
Groovy Boxing (4 Weeks)	One day per Week	\$60.00
Guitar: Introduction (4 Weeks)	One day per Week	\$69.00
Handguns, Home Safety & Personal Protection	One Day Workshop	\$60.00
High School Study Skills (4 Weeks)	One day per Week	**
Homecoming After Party	One Day Workshop	\$35.00
Horseshoe League (6 Weeks)	One Day per Week	\$20.00
Mixing it Up	One Day Workshop	\$20.00
Move, Groove & Loose (4 Weeks)	One Day per Week	\$60.00
Piano: Introduction (4 weeks)	One Day per Week	\$69.00
Pickleball Instruction: Beginner (4 weeks)	One Day per Week	\$70.00
Pickleball Instruction: Next Level	One Day Workshop	\$25.00
Pilates (4 Weeks)	One Day per Week	\$60.00
Prep & Prune	One Day Workshop	\$5.00

SAT Prep (6 Weeks)	One day per Week	\$90.00
Skiing/Snowboarding (5 weeks)	One day per Week	**
Snow Shoe by Moonlight	Per Hike	**
Social Recreation Programs	Various Classes	**
Swing Dance (6 Weeks)	One day per Week	**
Tai Chi (6 Weeks)	One day per Week	\$54.00
Teen/Youth Sign Language Club (4 Weeks)	One day per Week	\$65.00
Tennis (6 Weeks)	One day per Week	\$60.00
Trips & Tours	Per Trip	**
Voice: Introduction (4 Weeks)	One Day per Week	\$69.00
Volleyball	One day per Week	\$5.00 per
Walk This Way (4 Weeks)	One Day per Week	\$55.00
Yoga (6 Weeks)	One Day per Week	\$60.00
Yoga (8 Weeks)	One Day per/Week	\$70.00
Zumba (6 Weeks)	One day per Week	\$40.00

Youth Programs

After School Clubs (4 Weeks)	Varies with Class	\$60.00-90.00
After School Programs: Seasonal	One Day Workshop	\$20.00
Camp Chipewee – resident	Per Day	\$20.00
Camp Chipewee - nonresident	Per Day	\$30.00
Ceramics	One Time	**
Cheerleading Program (6 Weeks)	One Day per Week	**
Children Cooking Classes	Varies with Class	\$65.00
Children Dance Classes (6 Weeks)	Varies with Class	**
Clinics (Basketball, Softball, Deck Hockey – 6 Weeks)	One Day per Week	**
Clinics (Rollerblading, Bicycle, Skateboarding – 6 Weeks)	One Day per Week	**
Computer Explorers Program (4 Weeks)	One Day per Week	**
Cupcake Decorating	One Day Workshop	\$30.00
Day Camp (Municipal Employees)	Five Days per Week	\$170.00
Day Camps (Full Day)	Five Days per Week	\$190.00
Day Camps (Full Day + Friday Swim Lesson)	Five Days per Week	\$200.00
Drum Circle: Beginners (6 Weeks)	One Day per Week	\$85.00
Golf (Beginner)	One Day per Week	\$ 55.00
Guitar: Introduction (4 Weeks)	One Day per Week	\$69.00
Kickball League (4 Weeks)	One Day per Week	\$20.00
Kid's Night Out	One Day Workshop	\$35.00
Lacrosse (6 weeks)	One Day per Week	\$125.00
Learn 3 Ride (2 Weeks)	One Day per Week	\$130.00
Mama, Music & Me (4 Weeks)	One Day per Week	\$69.00
Middle School Glow Party	One Day Workshop	\$35.00
Mini Camps (1 Week)	Three Days per week	\$55.00
Mini Camps (1 Week)	Five Days per Week	\$75.00
Mini Musicians (4 Weeks)	One Day per Week	\$69.00
Musical Theater Workshop (4 Weeks)	One Day per Week	\$65.00
Piano: Introduction (4 Weeks)	One Day per Week	\$69.00
Safety Town	Five Days per Week	\$ 75.00
Science Programs (4 Weeks)	One Day per Week	\$80.00
Snag Golf (6 Weeks)	One Day per Week	**
Soccer (6 Weeks)	One Day per Week	\$100.00
Sport Camps (1 Week)	Three Days per week	\$55.00
Sports Camp (1 Week)	Five Days per Week	\$75.00
Tennis (6 Weeks)	One Day per Week	**
T-Ball (6 weeks)	One Day per Week	\$100.00
Tots & Tea	One Day Workshop	\$ 5.00
Theatre Camps	Varies with Class	\$250.00
Voice: Introduction (4 weeks)	One Day per Week	\$69.00

Red Cross/Heart Assoc Certification Courses

AHA Heart Saver CPR	30 Hour Course	**
Baby-Sitting	8 Hour Course	**
Guard Start	6 Hour Course	**
Lifeguard Certification	30 Hour Course	**

Sports Leagues

Competitive Basketball – Grades 3 through 8	12 to 13 Weeks	\$ 80.00
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Other Charges

Late Registration Surcharge	\$10.00
Nonresident Surcharge	\$10.00

(Pitcairn residents excluded from surcharge on programs held in Gateway School District facilities)

Processing Fee (cancellation/transfer applies to all recreation & park fees)	\$10.00
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** Price determined by instructor fee and material costs, may vary from provided figure

Certification course fees reflect current Red Cross rates, may vary from provided figure

Trips & Tour charges based on entry fees, food and transportation costs

*** Family Discount of \$5.00 for each additional child enrolled in these programs, excluding first enrollee

PLAYING FIELD & COURT PERMIT FEES*

Playing Fields & Courts	
Baseball/Soccer Fields (2 hours)	\$ 40.00
Basketball Courts (per hour)	\$ 15.00
Tennis Courts (per hour)	\$ 15.00
Pickleball Courts (per hour)	\$15.00
Volleyball Courts (per hour)	\$ 15.00
Tournament Events	
MCP West (Baseball/Softball Fields no lights, 2 hours)	\$100.00
MCP West (Baseball/Softball Fields with lights, 2 hours)	\$125.00
Travel Field #14 (2 hours)	\$100.00
Travel Field #14 (includes lights, 2 hours)	\$125.00
In-House Fields (per field, 2 hours)	\$ 50.00

Please Note: All playing field and court permits are issued for a two-hour time period, unless otherwise noted

FACILITY PERMIT FEES*

Facility Permit Fees are refundable if cancelled no less than 60 days prior to event date – Cancellation Fees apply.

Standard Pavilion (maximum 100 people)	\$115.00
Nonresident	\$130.00
Large Pavilion (maximum 125 people)	\$115.00
Nonresident	\$160.00
Extra-Large Pavilion (maximum 250 people)	\$180.00
Nonresident	\$255.00
Amphitheater	
2-5 Hours – Resident	\$150.00
2-5 Hours – Nonresident	\$275.00
5-10 Hours – Resident	\$270.00
5-10 Hours – Nonresident	\$475.00
Amphitheater – Wedding Ceremony	
2-Hour Ceremony – Resident	\$160.00
2-Hour Ceremony – Non-Resident	\$270.00
Beer/Wine Permit	\$ 55.00
Wedding Gazebo	
1-Hour Photo Session – Resident	\$ 55.00
1-Hour Photo Session – Nonresident	\$ 70.00
2-Hour Ceremony – Resident	\$105.00
2-Hour Ceremony – Nonresident	\$145.00
Concession Stand - Day Rental (Community Park East)	N/I
Concession Stand – Day Rental (Community Park West)	N/I
Concession Stand - Seasonal Use (Community Park West), % of Gross	N/I
Security Deposit (refunded if all permit conditions met)	
Standard Pavilion	\$200.00
Large Pavilion	\$200.00
Extra-Large Pavilion	\$200.00
Amphitheater	\$300.00
Amphitheater Sound Technician (per hour)	\$ 40.00
Amphitheater Audio/Video Technician (per hour)	\$ 20.00
**Monroeville Foundation Fee for Security Deposit Refund Donation.	10%
(10% will be based on 100% or 50% of Refund Donation)	

PARK RESIDENCE

Hawkeye Park House Rental****	\$400.00
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****Discounted rate for performing Park Host responsibilities

SALE OF MAPS AND PUBLICATIONS FEES:

Zoning Ordinance	\$ 20.00
Zoning Map	\$ 10.00
Large Municipal Map	\$ 10.00
Ward Map	\$ 10.00
Other Maps	at Cost
Street Index	\$ 2.00
Aerial Map	\$ 10.00
Topographical Map (Mine Map)	\$ 10.00
Home Rule Charter	\$ 10.00
Annual Budget	\$ 20.00
Chamber of Commerce Street Map	at Cost
Subdivision Regulations	\$ 10.00
8.5" x 11" Copies made on the copy machine	\$.20 per page
Stormwater Release Rate Map	\$ 10.00
Custom Maps from GIS:	
8.5" x 11"	\$ 5.00
24" x 36" Black and White	\$ 15.00
24" x 36" Color	\$ 25.00
Ward, Zoning, Mine, Etc. Maps	
24" x 36" Black and White	\$ 10.00
24" x 36" Color	\$ 20.00

Maps, Drawings, Copies of Maps or Drawings made using the **blotter**.

24" X 36"		
	Black and White Line	\$ 10.00
	Color Line	\$ 15.00
	Black & White Area	\$ 15.00
	Color Area	\$ 25.00

Fees also apply to digital copies.

SIGN PERMITS FEES:

Application for Sign Permits	
Ground Signs	\$ 50.00 + \$2.00 per sq. ft. per face.
Wall or Roof Signs	\$ 50.00 + \$2.00 per sq. ft.
Temporary Sign	\$ 100.00
Special Promotional Balloons and Other Inflatable signs	\$ 100.00

NO FEE FOR REAL ESTATE SIGNS, CIVIC OR COMMUNITY GROUPS

SIGN PERMITS MAY REQUIRE A BUILDING PERMIT

SOLICITING PERMIT FEES:

Annual	\$ 450.00
Monthly	\$ 225.00
Weekly	\$ 75.00
Daily	\$ 15.00
Application Fee	\$ 10.00
Flyers	\$ 10.00

STENOGRAPHIC/COURT REPORTING SERVICE FEES:

In House Court Stenographer
Outside Court Stenographer

\$ 5.00 per page
at Cost

MMTV DVD FEES:

A fee will be charged for the reproduction of DVD's in the amount of the total of employee's hourly rate (per hour or per overtime hour), plus costs for Social Security, Medicare, Workers Compensation Insurance, Health, Pension State Unemployment Compensation Tax, Life Insurance, Longevity and any Material Cost per hour plus \$10.00 per DVD in addition to any mailing costs.

The fee for the use of the Accident and Fire Photographic Unit accompanied with the Production Manager will be \$50.00 per hour.

WORKER'S COMPENSATION CERTIFICATION FEES:

Worker's Compensation Certification

\$ 10.00 per Notarial Act

ZONING HEARING BOARD FEES:

APPLICATION
APPEAL FROM
THE DECISION OF ZONING OFFICER

In Residential Zoning Districts: \$ 100.00
All Other Zoning Districts: \$ 1,000.00

VARIANCE, DIMENSIONAL

In Residential Zoning Districts: \$ 100.00
All Other Zoning Districts: \$ 500.00

VARIANCE, EXPANSION OF NON-CONFORMING STRUCTURE

In Residential Zoning Districts: \$ 100.00
All Other Zoning Districts: \$ 500.00

VARIANCE, PARKING
VARIANCE, USE

\$ 1,000.00
\$ 1,000 PLUS \$100/ACRE

SPECIAL EXCEPTION:

HOME OCCUPATIONS \$ 100.00
LIVING QUARTERS \$ 300.00
NON-TRANSIENT ROOMERS \$ 300.00
OUTSIDE STORAGE AREAS \$ 300.00
DIRECTIONAL SIGNS \$ 200.00
EXPANSION OF A NON-CONFORMING USE \$ 300.00
TEMPORARY STRUCTURE/TRAILERS \$ 300.00
OTHER \$ 200.00

CHALLENGE TO THE VALIDITY OF THE ORDINANCE/MAP \$ 1,000.00
REVIEW AND INTERPRETATION OF THE ORDINANCE/MAP \$ 1,000.00

CERTIFICATE OF NON-CONFORMITY \$ 50.00

ZONING PERMIT FEES:

TENT FEE \$ 100.00
HOME BASE BUSINESS \$ 50.00
TRAILER FEE \$ 300.00

FENCE PERMIT \$ 50.00
GROUND LEVEL DECK \$ 50.00
SHED PERMIT (<120sq.ft.) \$ 50.00