

**2017 MUNICIPAL ANNUAL AUDIT  
AND  
FINANCIAL REPORT**

**022103 MONROEVILLE BORO, ALLEGHENY COUNTY**



MONROEVILLE BORO, ALLEGHENY County

**BALANCE SHEET**

December 31, 2017

		Governmental Funds				Proprietary Funds		Fid. Fund	Account Groups		Total
		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long Term Debt	Memorandum Only
<b>Liabilities and Other Credits</b>											
260-269	Long-Term-Liabilities									18,679,861	18,679,861
240-259	Current Portion of Long-Term Debt and Other Credits	1,961,186									1,961,186
<b>Total Liabilities and Other Credits</b>		3,227,121		200,192				2,360,217		18,679,861	24,467,391
<b>Fund and Account Group Equity</b>											
281-284	Contributed Capital										
290.00	Investment in General Fixed Assets								32,974,945		32,974,945
270-289	Fund Balance / Retained Earnings on 12/31	14,346,743	291,319	1,965,274				47,927,131			64,530,467
291-299	Other Equity										
<b>Total Fund and Account Group Equity</b>		14,346,743	291,319	1,965,274				47,927,131	32,974,945		97,505,412
<b>TOTAL LIABILITIES AND FUND AND ACCOUNT GROUP EQUITY</b>											121,972,803



**MONROEVILLE BORO, ALLEGHENY County**  
**STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**REVENUES**

Interest, Rents and Royalties								
341.00	Interest Earnings	43,058	6,941	26,825			4,924,028	5,000,852
342.00	Rents and Royalties	47,443						47,443
<b>Total Interest, Rents and Royalties</b>		90,501	6,941	26,825			4,924,028	5,048,295

Federal								
351.03	Highways and Streets							
351.09	Community Development							
351.00	All Other Federal Capital and Operating Grants							
352.01	National Forest							
352.00	All Other Federal Shared Revenue and Entitlements		301					301
353.00	Federal Payments in Lieu of Taxes							
<b>Total Federal</b>			301					301

State								
354.03	Highways and Streets							
354.09	Community Development							
354.15	Recycling / Act 101	64,215						64,215
354.00	All Other State Capital and Operating Grants							
355.01	Public Utility Realty Tax (PURTA)	28,117						28,117
355.02-355.03	Motor Vehicle Fuel Tax (Liquid Fuels Tax) and State Road Turnback		834,317					834,317
355.04	Alcoholic Beverage Licenses	17,050						17,050
355.05	General Municipal Pension System State Aid	835,362						835,362
355.07	Foreign Fire Insurance Tax Distribution	178,923						178,923
355.08	Local Share Assessment/Gaming Proceeds							
355.09	Marcellus Shale Impact Fee Distribution	11,273						11,273

MONROEVILLE BORO, ALLEGHENY County  
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

### REVENUES

State								
356.00	State Payments in Lieu of Taxes							
355.00	All Other State Shared Revenues and Entitlements	374,670		200,000				574,670
<b>Total State</b>		1,509,610	834,317	200,000				2,543,927

Local Government Units								
357.03	Highways and Streets							
357.00	All Other Local Governmental Units Capital and Operating Grants							
358.00	Local Government Unit Shared Payments for Contracted Intergovernmental Services							
359.00	Local Governmental Units and Authorities Payments in Lieu of Taxes	170,000						170,000
<b>Total Local Government Units</b>		170,000						170,000

Charges for Service								
361.00	General Government	75,803						75,803
362.00	Public Safety	123,829						123,829
363.20	Parking							
363.00	All Other Charges for Highway & Street Services	37,470						37,470
364.10	Wastewater / Sewage (including connection / tapping fees, sewer usage charges, reserve capacity fee, etc.)							
364.30	Solid Waste Collection and Disposal Charge (trash)	13,961						13,961
364.60	Host Municipality Benefit Fee for Solid Waste Facility	424,667						424,667
364.00	All Other Charges for Sanitation Services							
365.00	Health							
366.00	Human Services							
367.00	Culture and Recreation	319,605						319,605
368.00	Airports							

MONROEVILLE BORO, ALLEGHENY County  
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**REVENUES**

Charges for Service								
369.00	Bars							
370.00	Cemeteries							
372.00	Electric System							
373.00	Gas System							
374.00	Housing System							
375.00	Markets							
377.00	Transit Systems							
378.00	Water System							
379.00	All Other Charges for Service							
<b>Total Charges for Service</b>		995,335						995,335

Unclassified Operating Revenues								
383.00	Special Assessments							
386.00	Escheats (sale of personal property)							
387.00	Contributions and Donations from Private Sectors	42,058		1,500				43,558
388.00	Fiduciary Fund Pension Contributions					2,434,266		2,434,266
389.00	All Other Unclassified Operating Revenues							
<b>Total Unclassified Operating Revenues</b>		42,058		1,500		2,434,266		2,477,824

Other Financing Sources								
391.00	Proceeds of General Fixed Asset Disposition	23,460						23,460
392.00	Interfund Operating Transfers	199,566		1,380,200				1,579,766
393.00	Proceeds of General Long-Term Debt				8,188,672			8,188,672
394.00	Proceeds of Short Term-Debt							

**MONROEVILLE BORO, ALLEGHENY County**  
**STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**REVENUES**

Other Financing Sources								
395.00	Refunds of Prior Year Expenditures							
<b>Total Other Financing Sources</b>		223,026	1,380,200	8,188,672				9,791,898
<b>TOTAL REVENUES</b>		32,345,133	841,559	1,608,525	8,188,672		7,358,294	50,342,183

**EXPENDITURES**

General Government								
400.00	Legislative (Governing) Body	158,677						158,677
401.00	Executive (Manager or Mayor)	360,095						360,095
402.00	Auditing Services / Financial Administration	674,746						674,746
403.00	Tax Collection	512,228						512,228
404.00	Solicitor / Legal Services	218,912						218,912
405.00	Secretary / Clerk		2,000					2,000
406.00	Other General Government Administration			125,118				125,118
407.00	IT-Networking Services-Data Processing	327,879	100,858					428,737
408.00	Engineering Services	269,745						269,745
409.00	General Government Buildings and Plant	640,249						640,249
<b>Total General Government</b>		3,162,531	102,858	125,118				3,390,507

**Public Safety**

410.00	Police	10,274,830		300,611				10,575,441
411.00	Fire	935,324		150,000				1,085,324
412.00	Ambulance / Rescue	59,455						59,455
413.00	UCC and Code Enforcement	252,342						252,342

MONROEVILLE BORO, ALLEGHENY County  
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**EXPENDITURES**

Public Safety								
414.00	Planning and Zoning							
415.00	Emergency Management and Communications							
416.00	Militia and Armories							
417.00	Examination of Licensed Occupations							
418.00	Public Scales (weights and measures)							
419.00	Other Public Safety	131,009						131,009
<b>Total Public Safety</b>		11,652,960		450,611				12,103,571

Health and Human Services								
420.00-425.00	Health and Human Services							
<b>Total Health and Human Services</b>								

Public Works - Sanitation								
426.00	Recycling Collection and Disposal	211,660		19,168				230,828
427.00	Solid Waste Collection and Disposal (garbage)	1,014,851		190,000				1,204,851
428.00	Weed Control							
429.00	Wastewater / Sewage Treatment and Collection							
<b>Total Public Works - Sanitation</b>		1,226,511		209,168				1,435,679

Public Works - Highways and Streets								
430.00	General Services - Administration	980,940	163,948					1,144,888
431.00	Cleaning of Streets and Gutters							
432.00	Winter Maintenance – Snow Removal	101,176	410,194					511,370
433.00	Traffic Control Devices	577,944		10,900				588,844
434.00	Street Lighting		252,004					252,004

**MONROEVILLE BORO, ALLEGHENY County**  
**STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**EXPENDITURES**

Public Works - Highways and Streets								
435.00	Sidewalks and Crosswalks							
436.00	Storm Sewers and Drains	129,986		211,118				341,104
437.00	Repairs of Tools and Machinery	750,168						750,168
438.00	Maintenance and Repairs of Roads and Bridges			436,672				436,672
439.00	Highway Construction and Rebuilding Projects							
<b>Total Public Works - Highways and Streets</b>		2,540,214	826,146	658,690				4,025,050

Other Public Works Enterprises								
440.00	Airports							
441.00	Cemeteries							
442.00	Electric System							
443.00	Gas System							
444.00	Markets							
445.00	Parking							
446.00	Storm Water and Flood Control							
447.00	Transit System							
448.00	Water System							
449.00	Water Transport and Terminals							
<b>Total Other Public Works Enterprises</b>								

Culture and Recreation								
451.00	Culture-Recreation Administration	196,287						196,287
452.00	Participant Recreation	71,909						71,909
453.00	Spectator Recreation							
454.00	Parks	1,588,751						1,588,751

MONROEVILLE BORO, ALLEGHENY County  
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**EXPENDITURES**

Culture and Recreation								
455.00	Shade Trees							
456.00	Libraries	1,543,648						1,543,648
457.00	Civil and Military Celebrations							
458.00	Senior Citizens' Centers	441,608						441,608
459.00	All Other Culture and Recreation	221,696						221,696
<b>Total Culture and Recreation</b>		<b>4,063,899</b>						<b>4,063,899</b>

Community Development								
461.00	Conservation of Natural Resources							
462.00	Community Development and Housing							
463.00	Economic Development							
464.00	Economic Opportunity							
465-469	All Other Community Development	393,628						393,628
<b>Total Community Development</b>		<b>393,628</b>						<b>393,628</b>

Debt Service								
471.00	Debt Principal (short-term and long-term)	2,665,000	303,415	7,825,000				10,793,415
472.00	Debt Interest (short-term and long-term)	496,145	30,393	8,354				534,892
475.00	Fiscal Agent Fees							
<b>Total Debt Service</b>		<b>3,161,145</b>	<b>333,808</b>	<b>7,833,354</b>				<b>11,328,307</b>

Employer Paid Benefits and Withholding Items								
481.00	Employer Paid Withholding Taxes and Unemployment Compensation							
482.00	Judgments and Losses							
483.00	Pension / Retirement Fund Contributions							

**MONROEVILLE BORO, ALLEGHENY County**  
**STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2017

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**EXPENDITURES**

<b>Employer Paid Benefits and Withholding Items</b>								
484.00	Worker Compensation Insurance							
487.00	Other Group Insurance Benefits							
<b>Total Employer Paid Benefits and Withholding Items</b>								
<b>Insurance</b>								
486.00	Insurance, Casualty, and Surety	1,209,074					1,209,074	
<b>Total Insurance</b>		1,209,074					1,209,074	
<b>Unclassified Operating Expenditures</b>								
488.00	Fiduciary Fund Benefits and Refunds Paid					3,928,612	3,928,612	
489.00	All Other Unclassified Expenditures					11,338	11,338	
<b>Total Unclassified Operating Expenditures</b>						3,939,950	3,939,950	
<b>Other Financing Uses</b>								
491.00	Refund of Prior Year Revenues							
492.00	Interfund Operating Transfers	1,150,000	199,566	230,200			1,579,766	
493.00	All Other Financing Uses							
<b>Total Other Financing Uses</b>		1,150,000	199,566	230,200			1,579,766	
<b>TOTAL EXPENDITURES</b>		28,559,962	826,146	1,954,701	8,188,672		3,939,950	43,469,431
<b>EXCESS/DEFICIT OF REVENUES OVER EXPENDITURES</b>		3,785,171	15,413	-346,176			3,418,344	6,872,752

## MONROEVILLE BORO

December 31, 2017

## DEBT STATEMENT

## OUTSTANDING BONDS AND NOTES

Listed below are all currently outstanding bond and note issues according to our files, excluding bond issues redeemed or refunded and defeased. Please show the principal payments and make any other necessary corrections and additions.

Purpose	Bond (B) Capital Lease (C) Lease Rental (L) Note (N)	Issue Year (yyyy)	Maturity Year (yyyy)	Original Amount of Issue	Outstanding Beginning of Year (1)	Principal Incurred This Year	Principal Paid This Year	Current Year Accretion on Compound Interest Bonds	Outstanding at Year End (1)	Plus (less) Unamortized Premium (Discount)	Total Balance
<b>General Obligation Bonds and Notes</b>											
Series of 2012B	Bond	2012	2021	3,445,000	3,445,000		3,445,000		0		0
Series of 2012A	Bond	2012	2022	5,000,000	4,470,000		4,470,000		0		0
Series of 2010	Bond	2010	2019	11,260,000	665,000		665,000		0		0
Series of 2011	Bond	2011	2026	7,450,000	1,150,000		445,000		705,000		705,000
Series of 2015	Bond	2015	2026	9,655,000	9,595,000		1,465,000		8,130,000		8,130,000
Series of 2017	Bond	2017	2022	7,885,000	0	7,885,000	0		7,885,000		7,885,000
<b>Revenue Bonds and Notes</b>											
<b>Lease Rental Debt</b>											
Capital Lease 185413000	Capital Leases	2014	2024	1,076,356	869,019		99,686		769,333		769,333
Capital Lease 185416000	Capital Leases	2014	2019	261,663	101,632		81,030		20,602		20,602
Capital Lease 191227000	Capital Leases	2015	2019	61,981	46,650		15,188		31,462		31,462
Capital Lease 4981 FML1	Capital Leases	2015	2020	357,925	286,886		69,808		217,078		217,078
Capital Lease 4981 FML2	Capital Leases	2015	2018	113,627	75,849		37,703		38,146		38,146
<b>Other</b>											

(1) - excludes unamortized premium/discount

Total bonds and notes outstanding

17,796,621

Capitalized lease obligations

0

Net debt

17,796,621

MONROEVILLE BORO, ALLEGHENY County  
STATEMENT OF CAPITAL EXPENDITURES

December 31, 2017

Category	Capital Purchases	Capital Construction	Total
Community Development			
Electric			
Fire	266,342		266,342
Gas System			
General Government	50,590		50,590
Health			
Housing			
Libraries			
Mass Transit			
Parks			
Police	300,611		300,611
Recreation			
Sewer			
Solid Waste	190,000		190,000
Streets / Highways	92,951		92,951
Water			
Other: Storm Sewers		200,562	200,562
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>900,494</b>	<b>200,562</b>	<b>1,101,056</b>

**EMPLOYEE COMPENSATION**

Total salaries, wages, commissions, etc. paid this year (including all employees and elected officials)

12,017,826

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Independent Public Accountant/Certified Public Accountant Submission Page  
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**SIGNATURE AND VERIFICATION**

Signed: Peter J. Vancheri Appointed Auditor/CPA

December 31, 2017

**NOTES / COMMENTS**

The amount reported as Proceeds from long term debt includes original issue premium of \$303,672, par value of bonds issued was \$7,885,000

**HOSACK, SPECHT, MUETZEL & WOOD LLP**

**CERTIFIED PUBLIC ACCOUNTANTS**

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**Independent Auditor's Report**

Members of Council  
Municipality of Monroeville  
Monroeville, Pennsylvania

Dear Members:

**Report on the Financial Statements**

We have audited the accompanying Balance Sheet, Statement of Revenues and Expenditures, Debt Statement, Statement of Capital Expenditures, and Other Information (the Schedules) included in the Annual Audit and Financial Report of the Municipality of Monroeville, Allegheny County, Pennsylvania, as of and for the year ended December 31, 2017 as described in the instructions provided by the Pennsylvania Department of Community and Economic Development (DCED).

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these schedules in accordance with financial reporting provisions prescribed or permitted by the DCED to demonstrate compliance with the DCED's regulatory basis of accounting and budget laws relating to the preparation of the Schedules. Management is also responsible for the design implementation, and maintenance of internal control relevant to the preparation and fair presentation of the Schedules that are free from material misstatement, whether due to fraud or error.

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***Auditor's Responsibility***

Our responsibility is to express an opinion on these Schedules based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Schedules are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts in the Schedules. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Schedules, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair representation of the Schedules in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the Schedules.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions

***Basis for Adverse Opinion on U. S. Generally Accepted Accounting Principles***

The Schedules are prepared by the Municipality of Monroeville on the basis of the financial reporting provisions prescribed or permitted by the DCED in the instructions to the Annual Audit and Financial Report to demonstrate compliance with the DCED's regulatory basis of accounting and budget laws, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the DCED. These requirements permit the Schedules to be prepared on the modified accrual basis of accounting without the presentation of the management's discussion and analysis, the government-wide financial statements, budget and actual information and financial statement disclosures.

The effects on the Schedules of the variances between the regulatory basis of accounting described above and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

***Adverse Opinion on U. S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U. S. Generally Accepted Accounting Principles paragraph, the Schedules referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Municipality of Monroeville as of December 31, 2017, or changes in financial position or cash flows thereof for the year then ended.

***Opinion on Regulatory Basis of Accounting***

In our opinion, the Schedules referred to above present fairly, in all material respects, the assets, liabilities and fund equity of the Municipality of Monroeville as of December 31, 2017, and its revenues, expenditures and other financing sources and uses for the year then ended, in accordance with the financial reporting provisions prescribed or permitted by the DCED described above.

**Report on Other Legal and Regulatory Requirements**

This report is intended solely for the information and use of the governing body and management of the Municipality of Monroeville and for filing with the various local and state departments or offices and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

*Hosack, Specht, Muetzel & Wood LLP*

HOSACK, SPECHT, MUETZEL & WOOD LLP  
Pittsburgh, Pennsylvania  
June 15, 2018