

MUNICIPALITY OF MONROEVILLE

REGULAR COUNCIL MEETING

SEPTEMBER 12, 2023

The meeting was called to order by Mayor Nick Gresock at 7 p.m.

PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

The Pledge of Allegiance was recited and a moment of silence was observed.

ROLL CALL

The Recording Secretary, Sharon McIndoe, called roll and the following were present: Mayor Gresock, Joe Hyzy, Eric Poach, Bob Stevenson, Mike Adams, Bob Williams, Dennis Biondo, Joe Sedlak, Bob Wratcher, Paul Whealdon and Jamie Storey. Messrs. Wolfram and Hugus and Ms. Rock were absent.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

No one came forward at this time.

EXECUTIVE SESSION ANNOUNCEMENT

Council conducted an Executive Session on August 30, 2023 from 6:30 to 8 p.m. and before Citizens' Night on September 5, 2023 from 6:15 to 7 p.m. for personnel and litigation reasons. Council legislative action, if any, shall be taken at this September 12, 2023, Regular Council Meeting.

APPROVAL OF MINUTES

Council considered approval of the minutes of the Citizens' Night Meeting of August 1, 2023, Council Work Session of August 1, 2023 and the Regular Council Meeting of August 8, 2023.

There being no comments or questions, at this time, Mr. Hyzy duly made a motion to approve the minutes, as submitted, and Messrs. Poach and Stevenson seconded it. Upon a roll call vote, the motion carried unanimously.

APPROVAL OF REPORTS OF TAX COLLECTIONS

Council considered approval of the Reports of Tax Collections.

There were no comments at this time. Whereupon, Mr. Stevenson duly made a motion to approve the Reports of Tax Collections and Mr. Biondo seconded it. Upon a roll call vote, the motion carried.

LIST OF BILLS AND BUDGET TRANSFERS

Council considered the List of Bills in the amount of \$1,628,918.77, Budget Transfers and Payroll in the amount of \$1,144,959.51 for the month of August 2023.

Whereupon, Mr. Stevenson duly made a motion to approve the List of Bills and Budget Transfers and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

Further, Mr. Stevenson duly made a motion to approve the payroll and Messrs. Biondo and Poach seconded it. Upon a roll call vote, the motion carried unanimously.

#### VACANCIES ON BOARDS, COMMISSIONS AND AUTHORITIES

Council had no nominations or appointments for any of the vacancies on boards, commissions and authorities at this.

#### BIDS AND PROPOSALS

##### MONROEVILLE DPW STREAM RESTORATION 23-04-STREAM

Mr. Sedlak reported the municipality received three bids from Gary Metzinger Cement Contractor, Incorporation in the amount of \$207,890, Hunt Valley Environmental, LLC for \$153,438.69 and Ecological Restoration, Incorporated in the amount of \$127,608. He stated staff and Gateway Engineers recommended the lowest responsible bidder, Ecological Restoration, be awarded the DPW Stream Restoration project in the amount of \$127,608.

Whereupon, Mr. Poach duly made a motion to approve and Messrs. Hyzy and Stevenson seconded it. Upon a roll call vote, the motion carried unanimously.

Mr. Poach requested that the neighbors in the area be notified.

##### MONROEVILLE HERITAGE PARK STREAM RESTORATION 23-05-STREAM

Mr. Sedlak reported the municipality received three bids from Gary Metzinger Cement Contractor, Incorporation in the amount of 287,720, Ecological Restoration, Incorporation in the amount of \$178,374, and Hunt Valley Environmental, LLC in the amount of \$177,460.64. He stated staff and Gateway Engineers recommended the lowest responsible bidder, Hunt Valley Environmental, LLC be awarded the Heritage Park Stream Restoration project in the amount of \$177,460.64.

Whereupon, Mr. Biondo duly made a motion to approve and Messrs. Stevenson and Williams seconded it. Upon a roll call vote, the motion carried unanimously.

#### CONSENT AGENDA

##### NEW BUSINESS

##### CONDITIONAL USE 23-5-C

##### RT22 MTWP, LLC

The applicant is requesting Conditional Use Approval to install a billboard pursuant to Monroeville Zoning Ordinance, No. 1443, as amended, Section 307.14, Billboards. The property is located along William Penn Highway, Tax Parcel 743-J-297, in the C-2, Business/Commercial Zoning District.

The Planning Commission recommended denial of this application.

The applicant requested tabling this application until October 3, 2023 and waived all time limits.

Mr. Wratsher reported no action is required because this item is tabled unless council wishes to do otherwise.

MOTIONSMOTION

A motion to authorize to advertise the date change of the November Citizens' Night and Council Agenda Setting Meeting from November 7, 2023 to November 9, 2023 due to Election Day.

There being no further discussion, Mr. Hyzy duly made a motion to approve and Mr. Biondo seconded it. Upon a roll call vote, the motion carried unanimously.

RESOLUTIONSRESOLUTION 23-33

A resolution under Act 205 of 1984, known as the Municipal Pension Plan Funding Standard Recovery Act, authorizing the 2024 Minimum Municipal Obligation (MMO) for the police and nonuniform pension plans.

Mr. Sedlak reported this is the amount the municipality has to budget for 2024.

Whereupon, Mr. Williams duly made a motion to approve and Mr. Stevenson seconded it. Upon a roll call vote, the motion carried unanimously.

ORDINANCESORDINANCE 2778

An ordinance of the Municipality of Monroeville, Allegheny County, Pennsylvania, establishing an administrative procedure and guidelines for the issuance of permits and establishment of temporary on-street disability parking zones.

Mr. Wratcher explained by passing this ordinance it will permit the department of engineering to set regulations and will take the municipality away from amending the off-street parking ordinance. He reported these will be temporary and will have to be renewed annually.

Whereupon, Mr. Hyzy duly made a motion to approve and Mr. Biondo seconded it. Upon a roll call vote, the motion carried with five affirmative votes and one negative vote by Mr. Stevenson.

MUNICIPAL MANAGER'S REPORTZONING ORDINANCE PUBLIC HEARING

Mr. Sedlak reported the public hearing for the zoning ordinance is scheduled for October 3, 2023 at 7 p.m. Mayor Gresock pointed out the updated map and zoning table are on the web site for public disclosure. He stated it could be voted on October 10, 2023 or at a later time.

HERITAGE DAY FESTIVAL

Mr. Sedlak reported the Heritage Day Festival is scheduled for September 30, 2023 from 1 to 5 p.m. at the McGinley Road Historical Houses.

HOUSEHOLD HAZARDOUS WASTE AND ELECTRONIC COLLECTION EVENT

Mr. Sedlak reported the Household Hazardous Waste and Electronic Collection Event will take place on October 14, 2023 from 9 a.m. to 1 p.m. at the Public Works. He recommended everyone register at nobleenviro.com.

PUBLIC COMMENT ON ANY MUNICIPAL ITEMNICOLE HENLINE, MONROEVILLE LIBRARY

Mrs. Nicole Henline, Director of Monroeville Library, came forward to thank council for their continued support and give an update of their recent activities. She reported September is Love Your Library Month in Allegheny County. She thanked everyone that attended the Fun Fest at the end of August and she recognized all of their sponsors, vendors, community groups and volunteers. She reported they had over 2,300 people attend with positive feedback. She mentioned how they could not have done it without public works and the recreation and parks departments. She expressed her appreciation for all their work. She also thanked Monroeville Municipal Television staff for the amazing video they produced of the event. She reported it is on their Facebook Page and on Monroeville Municipal Televisions Facebook Page and You Tube which she felt would go a long way in procuring sponsors and vendors for next year.

Mrs. Henline reported Love Your Library Month started right after the Fun Fest and thanks to the Buncher Foundation all funds raised and donated in the month of September are part of a pro-rated match. She encouraged everyone to participate in fundraising, donate or whatever possible to support the library. She reviewed the many ways to support the library in September by direct donations, monthly donations, attending Trivia Night hosted by the Friends of the Library on September 23, 2023, making purchases from the Book Nook, purchasing raffle tickets or donations of any size which help to bring more services to the community and are part of the prorated match.

Mrs. Henline distributed the current newsletter for September, the letter that went to library donors and card holders and a Love Your Library bag and pin that were provided through the Buncher Foundation Grant.

Mrs. Henline again thanked council for their continued support and encourage everyone to make donations in the month of September.

Mr. Poach inquired how it is going with the school district on the cards. Mrs. Henline answered it is going well and they are hopeful they will hit the October drop which is to make library cards for all of the students done twice a year. She stated it is done in October and February and since the school district is helping them by putting it on their Sky Word they will be able to get anyone signing up for a card done in October. She added it would get more cards into more hands so people can have access. Further discussion ensued concerning why it is done only twice a year.

REPORTS OF COUNCIL MEMBERSTHIRD WARD COUNCILMAN BOB STEVENSON

Mr. Stevenson reported of a problem with traffic at the light on Route 22 at Lowes where motorists block the intersection. He indicated he discussed the issue with the police chief who is reviewing it and he was hopeful that tickets could be issued.

SIXTH WARD COUNCILMAN BOB WILLIAMS

Mr. Williams encouraged anyone who is going to donate to do it in September to the library because the Buncher Foundation will match all the funds raised. He suggested if someone cannot donate they can walk through the library because every time someone goes to the library it helps with their numbers for grants. He commended the library for doing a great job. Mr. William encouraged everyone to check out the Senior Citizens' Center Newsletter or visit the center.

SEVENTH WARD COUNCILMAN DENNIS BIONDO

Mr. Biondo reported the Parks and Recreation Fall Guide is currently available and the QR Code was shown on the TV. He stated the Halloween event is scheduled for October 28, 2023 at the Community Park and there is a lot of other good things in the program. He reported there are changes to the holiday lights competition this year. He stated there would be categories and he will give more details in the future.

Mr. Biondo reminded everyone the referendum is on the ballot to change the Home Rule Charter and people will receive their mail-in ballots in October. He encouraged everyone to vote yes so the municipality can get the most qualified manager possible and the referendum would help do that.

MAYOR NICK GRESOCK

Mayor Gresock also encouraged everyone to vote yes on the referendum to change the Home Rule Charter. He read the exact wording as follows: shall Article VII, Section 701 titled Municipal Manger of the Monroeville Home Rule be amended by increasing the management experience required, modifying qualifications required and removing the residency requirement for individuals hired into the position of municipal manager. He stated that is the question everyone in the municipality will see in every ward. Again, he encouraged everyone to vote affirmatively. He also encouraged anyone with questions to contact him or any of the council members. He pointed out it is not until the November 7, 2023 Election but the mail-in ballots will be mailed soon.

Mayor Gresock reported a charitable golf outing is scheduled for October 15, 2023 at Manner Valley for the late Andy D'Andries, a former employee. He stated there are flyers and information at the Senior Center for anyone interested and there are other fundraising activities. He stated donations are being accepted for his family. He reported there is a opportunity for hole sponsorship for the event and requested council consider sponsoring two holes in the total amount of \$200. Whereupon, Mr. Hyzy duly made a motion to approve the donation and Messrs. Poach and Williams seconded it. Upon a voice vote, the motion carried unanimously.

ADJOURNMENT

There being no further business to come before council, at this time, Mr. Stevenson duly made a motion to adjourn the meeting at 7:24 p.m. and Messrs. Hyzy and Biondo seconded it. Upon a voice vote, the motion carried unanimously.

Respectfully submitted,

Joe Sedlak

Acting Municipal Manager

JS/sam