

MUNICIPALITY OF MONROEVILLE

REGULAR COUNCIL MEETING

AUGUST 8, 2023

MINUTES

The meeting was called to order at 7 p.m. by Mayor Nick Gresock. He announced the municipality lost one of its employees that day, John Alsippi. He sent his condolences to his family. He also reported two employees lost their father, Jerry Corrie and Holly Erosenko and former Mayor Erosenko lost his father-in-law. He requested everyone remember them in their thoughts and prayers,

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Pledge of Allegiance was recited and a moment of silence was observed.

ROLL CALL

The Recording Secretary, Sharon McIndoe, called roll and the following were present: Mayor Gresock, Joe Hyzy, Eric Poach, Bob Steven, Mike Adams, Bob Williams, Dennis Biondo, Joe Sedlak, Bob Wratcher, Josie Rock, Paul Hugus and Paul Whealdon. Mr. Wolfram was absent.

PUBLIC COMMENT ON PROPOSED AGENDA ITEMS

No one came forward at this time to make comment.

EXECUTIVE SESSION ANNOUNCEMENT

Council conducted an Executive Session after the Citizens' Night Meeting and Council Work Session on August 1, 2023 from 7:30 to 8 p.m. for personnel and litigation reasons. Council legislative action, if any, shall be taken that this August 8, 2023, Regular Council Meeting.

APPROVAL OF MINUTES

Council considered approval of the minutes of the Citizens' Night Meeting of July 6, 2023, Council Work Session of July 6, 2023 and the Regular Council Meeting of July 11, 2023.

There being no comments, at this time, Mr. Stevenson duly made a motion to approve all three minutes, and Mr. Poach seconded it. Upon a roll call vote, the motion carried unanimously.

APPROVAL OF REPORTS OF TAX COLLECTIONS

Council considered approval of the Reports of Tax Collections.

There being no questions or comments, Mr. Poach duly made a motion to approve and Mr. Poach seconded it. Upon a roll call vote, the motion carried unanimously.

LIST OF BILLS AND BUDGET TRANSFERS

Council considered the List of Bills in the amount of \$1,040,588.72, Budget Transfers and Payroll in the amount of \$1,156,887.18 for the month of July 2023.

Whereupon, Mr. Biondo duly made a motion to approve the list of bills and budget transfers and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

Further, Mr. Hyzy duly made a motion to approve the payroll and Messrs. Biondo and Stevenson seconded it. Upon a roll call vote, the motion carried unanimously.

VACANCIES ON BOARDS, COMMISSIONS AND AUTHORITIES

There were no nominations or appointments at this time.

CONSENT AGENDA

NEW BUSINESS

CONDITIONAL USE 23-5-C

RT22 MTWP, LLC

The applicant is requesting Conditional Use Approval to install a billboard pursuant to Monroeville Zoning Ordinance, No. 1443, as amended, Section 307.14, Billboards. The property is located along William Penn Highway, Tax Parcel 743-J-297, in the C-2, Business/Commercial Zoning District. (Public Hearing)

The Planning Commission recommended denial.

The applicant requested tabling until the September 5, 2024 Council Work Session and waived all time limits.

Whereupon, Mr. Williams duly made a motion to table Conditional Use Application No. 23-5-C and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

MOTIONS

MOTION

A motion to approve the 2023 Municipal Manager job description.

There being no discussion, Mr. Stevenson duly made a motion to approve and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

MOTION

A motion to authorize to advertise a public hearing for October 3, 2023 for public comment for amendments to the proposed zoning ordinance and map.

Whereupon, Mr. Stevenson duly made a motion to approve and Mr. Biondo seconded it. Mr. Williams inquired why the municipality is waiting so long to schedule the hearing and Mr. Stevenson explained the municipality had to wait to get information back from the county. Mr. Poach inquired whether the results have been returned and Mr. Hugus answered affirmatively. Mr. Poach pointed out that allows 90 days for anyone to review it and it will be posted on the website. Upon a roll call vote, the motion carried unanimously.

MOTION

A motion to authorize to advertise an ordinance establishing an administrative procedure and guidelines for the issuance of permits and establishment of temporary on-street disability parking zones.

There being no discussion, Mr. Stevenson duly made a motion to approve and Mr. Hyzy seconded it.

Mr. Wratcher reported last week someone suggested that Ordinance No. 848 should be amended the off-street parking ordinance. He explained traditionally that is how it is done to create these disability zones but the other question is that when the spot is no longer needed and the zone has been established with some permanence. He suggested an ordinance be adopted to create an administrative procedure so those zones can be designated and the user would have to get a renewable permit which would expire if not needed. He stated Ordinance No. 848 would also be cleaned up to repeal all of the amendments for the disability zones. He reported all the specifics for the proposed ordinance will be in council's packet next month for review and any changes can be made.

Mr. Williams inquired whether the curbs have to be painted blue when the handicapped signs are put up and Mayor Gresock answered negatively. Mr. Hugus explained it would be signage only because line painting becomes a maintenance issue.

Upon a roll call vote, the motion carried unanimously.

MOTION

A motion to ratify the appointment of Joe Sedlak to the position of Acting Municipal Manager and set his temporary salary while serving in that position.

Whereupon, Mr. Stevenson duly made a motion to approve the motion and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

RESOLUTIONSRESOLUTION 23-31

A resolution approving the disposition of records as set forth in the Municipal Records Manual.

Mr. Sedlak reported this is done on an annual basis. Whereupon, a motion was duly made by Mr. Stevenson to approve the resolution, and Mr. Poach seconded it. Upon a roll call vote, the motion carried unanimously.

RESOLUTION 23-32

A resolution authorizing participation in the Allegheny County's Community Development Block Grant (CDBG) for 2024, 2025 and 2026 Program Years.

There being no discussion, Mr. Poach duly made a motion to approve the resolution and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

REPORTS OF MUNICIPAL STAFFMANAGER'S REPORT

Mr. Sedlak reported the Monroeville Fun Fest is scheduled for August 26, 2023 from 12 noon to 4 p.m. and the Jazz Festival is scheduled for September 2, 2023 from 1 to 8 p.m. at the Tall Trees Amphitheater in the Monroeville Community Park West.

PUBLIC COMMENT ON ANY MUNICIPAL ITEM

No one came forward at this time.

COUNCIL MEMBERS REPORTSFIRST WARD COUNCILMAN JOE HYZY

Mr. Hyzy sent his sympathies to the Erosenko and Corrie Families and Mr. Alsippi's Family.

SECOND WARD COUNCILMAN ERIC POACH

Mr. Poach also sent his sympathies to the Corrie Families.

THIRD WARD COUNCILMAN BOB STEVENSON

Mr. Stevenson also sent his sympathies and expressed his sorrow for their loss.

FIFTH WARD COUNCILMAN MIKE ADAMS

Mr. Adams sent his condolences to the Corrie and Alsippi Families.

SIXTH WARD COUNCILMAN BOB WILLIAMS

Mr. Williams reported the Monroeville Recreation Department still has discount tickets for Idlewild Park, Kennywood and Sandcastle.

SEVENTH WARD COUNCILMAN DENNIS BIONDO

Mr. Biondo sent his condolences to the Alsippi, Corrie, and Erosenko Families.

MAYOR NICK GRESOCK

Mayor Gresock thanked the Senior Center for having their burger bash that day and for lunch. He reported it was a well-attended event and John Hyzy cooked the hamburgers. He thanked all the volunteers. He also sent his condolences to the Corrie and the Alsippi Families.

ADJOURNMENT

There being no further business to come before council,+ at this time, a motion was duly made by Mr. Stevenson to adjourn the meeting at 7:16 p.m. and Mr. Poach seconded it. Upon a voice vote, the motion carried unanimously.

Respectfully submitted,

Joe Sedlak
Acting Municipal Manager

JS/sam