

MUNICIPALITY OF MONROEVILLE

REGULAR COUNCIL MEETING

JULY 12, 2022

MINUTES

The meeting was called to order at 7 p.m. by Mayor Nick Gresock.

LORD'S PRAYER AND PLEDGE OF ALLEGIANCE

The Lord's Prayer and Pledge of Allegiance were recited at this time.

ROLL CALL

The Recording Secretary, Sharon McIndoe, called roll and the following were present: Mayor Gresock, Joe Hyzy, Eric Poach, Bob Stevenson, Mike Adams, Bob Williams, Dennis Biondo, Tim Little, Bob Wratcher, Josephine Rock, Paul Hugus, Joe Sedlak and Paul Whealdon. Mr. Wolfram was absent.

Mayor Gresock reported of a medical emergency that happened at the Citizens' Night Meeting was handled very well by Councilman Poach and Police Chief Cole and all of the first responders. He indicated he spoke to Mr. Sheats that afternoon and he is home and doing well. He stated he expressed his gratitude to everyone and plans on attending a future meeting.

INTRODUCTION OF NEW EMPLOYEES

Mr. Little reported the municipality hired two new employees, Marissa Schultz, Building and Engineering Secretary and Flora Papageoriou, Recreation and Parks Secretary. He introduced Ms. Papageoriou and reviewed her background and experience.

PUBLIC COMMENT ON PROPOSED AGENDA ITEMS ONLY

No one came forward at this time.

EXECUTIVE SESSION ANNOUNCEMENT

Council conducted an executive session before the Citizens' Night Meeting on July 7, 2022 and before the Regular Council Meeting from 6:15 p.m. to 7 p.m. for personnel and litigation reasons. Council Legislative action, if any, shall be taken at this July 12, 2022 Regular Council Meeting.

APPROVAL OF MINUTES

Council considered approval of the minutes of the Capital Improvement Program Budget Hearing of May 12, 2022, Citizens' Night Meeting of June 9, 2022, Council Work Session of June 9, 2022 and the Regular Council Meeting of June 14, 2022.

There being no corrections, additions or deletions, a motion was duly made by Mr. Hyzy to approve them, as submitted, Mr. Biondo seconded it. Upon a roll vote, the motion carried unanimously.

APPROVAL OF REPORTS OF TAX COLLECTIONS

Council considered approval of the Reports of Tax Collection.

There being no discussion, a motion was duly made by Mr. Poach to approve them, as submitted, and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

LIST OF BILLS AND BUDGET TRANSFERS

Council then considered approval of the List of Bills in the amount of \$1,033,457.10, Budget Transfers and Payroll in the amount of \$1,096,266.84 for the month of June 2022.

Council considered approval of the list of bills and budget transfers. Whereupon, Mr. Stevenson duly made a motion to approve and Mr. Biondo seconded it. Upon a roll call vote, the motion carried unanimously.

Further, a motion was duly made by Mr. Biondo to approve the payroll and Mr. Williams seconded it. Upon a roll call vote, the motion carried unanimously.

VACANCIES OF BOARDS, COMMISSIONS AND AUTHORITIES

Vacancies exist on the Boards, Commissions and Authorities for 2022.

LIBRARY BOARD

Whereupon, Mr. Stevenson duly made a motion to appoint Ms. Ruth Payne to the Library Board and Mr. Poach seconded it. Upon a voice vote, the motion carried unanimously.

CONSENT AGENDA

NEW BUSINESS

RESOLUTION 22-32

SUBDIVISION 22-2-SUB

CONSTANTINO CONSOLIDATION PLAN

The applicant is requesting Preliminary and Final Subdivision approval to subdivide and consolidate, Tax Parcels 977-N-347, 978-A-389, First Tract and 978-A-389, Second Tract, into one lot totaling 2.121 acres. The property is located at 4334 Northern Pike in the C-2, Business/Commercial Zoning District.

The Planning recommended approval with conditions.

There being no discussion, a motion was duly made by Mr. Poach to approve Subdivision No. 22-2-SUB and Messers. Hyzy and Stevenson seconded it. Upon a roll call vote, the motion carried unanimously.

MOTIONS

MOTION

A motion to approve the property acquisitions for the Tri-COG Land Bank for the properties located at 306 Interlaken Drive and 3767 Evergreen Drive.

There being no discussion, a motion was made by Mr. Biondo to approve and Mr. Stevenson seconded it. Upon a roll call vote, the motion carried unanimously.

MOTION

A motion to approve a half-banner ad in the 13th Annual Jewish Community Calendar in the amount of \$250.

There being no discussion, Mr. Hyzy duly made a motion to approve and Mr. Poach seconded it. Upon a roll call vote, the motion carried unanimously.

RESOLUTIONS

RESOLUTION 22-33

A resolution authorizing the Municipal Manager to enter into an agreement for the municipality's participation with the County of Allegheny for snow and ice control on county roads for the Years 2022, 2023, 2024 and 2025.

There being no discussion, Mr. Stevenson duly made a motion to approve and Mr. Williams and Mr. Poach seconded it. Upon a roll call vote, the motion carried unanimously.

ORDINANCES

ORDINANCE 2763

An ordinance of the Municipality of Monroeville, Allegheny County, Pennsylvania, amending Chapter 290, Property Maintenance, of the Code of the Municipality of Monroeville, and repealing Ordinance Nos. 2023, 2298, 2391, 2479 and 2685 by adopting the 2018 International Property Maintenance Code and additional regulations as listed herein, regulating and governing the conditions and maintenance of all property, buildings and structures.

Mr. Wratcher reported this matter is on the table so the first action would be to remove it from the table. Whereupon, Mr. Stevenson duly made a motion to remove it from the table and Mr. Biondo seconded it. Upon a roll call vote, the motion carried unanimously.

Furthermore, Mr. Hyzy duly made a motion to approve and Mr. Stevenson seconded it. Mr. Poach asserted it was tabled so details could be worked out sufficiently so the municipality could adapt to it. Mr. Wratcher agreed and explained there were additional regulations that the staff wanted to include and it has been done. He reported he has reviewed them and it is ready for approval. Mr. Hugus reported the issue that was a point of discussion is for the maintenance of billboards and outdoor advertising signs. He explained originally it was going to be included in the zoning ordinance but it has been discussed with the solicitor and it was decided to include it in the property maintenance code. Mayor Gresock inquired whether these were specifically for digital signs. Mr. Hugus stated it speaks mainly about digital signs but includes the maintenance of all signs in general. Mayor Gresock explained that has been an ongoing issue because the technology past up the municipal regulations.

Mr. Biondo asserted the 2018 is the most up-to-date property maintenance code and Mr. Hugus disagreed. He reported the Uniform Construction Code which is regulated by Labor and Industry regulates what edition of the code the municipality uses. He stated the municipality uses the 2018

International Code Council (ICC) Family Codes so when the property maintenance code is adopted the municipality adopts the same edition as the building and fire codes so they are parallel with each other.

Mayor Gresock referred back to the digital bill boards and if this is approved, he questioned whether this can be acted on affective immediately. Mr. Wratcher answered affirmatively. He explained that if it went through the zoning ordinance there is a cumbersome process to try to enforce the zoning conditions. He stated it is stream lined in the general code.

Mr. Biondo stated it would not be addressed in the zoning ordinance and Mr. Wratcher answered affirmatively.

Mr. Stevenson asserted the latest edition of the code is 2021 and it is every three years. Mr. Hugus concurred. He explained what happens is with the building code and the fire code refer to that specific edition of the property maintenance code so that is why they use the same. Further discussion ensued regarding the numbers and editions used.

Upon a roll call vote, the motion carried unanimously.

REPORTS OF MUNICIPAL STAFF

MUNICIPAL MANAGER'S REPORT

Mr. Little distributed information to council concerning the capital improvement program which is an aggregate of each priority that council prioritized of the items on the program. He reported the chief financial compiled the report.

DISPOSITION OF MMTV ARCHIVED VIDEOTAPED MEETINGS

Mr. Little reported the MMTV Department has a lot of archived videotaped meetings which are VHS video tapes in storage that need to be considered for disposal. He stated the library was first considered but the volume of them was too much. He explained these would have to be disposed of under the municipal records act. He explained the reason for the request for disposal is be to give additional space to the MMTV Studio. He reported it goes back to 1984 to 2010. He asserted anyone who may be interested for personal reasons to have one of those tapes should speak up in the next month.

Mr. Poach asserted there is a group interested. Mr. Little stated it is a decision of council.

Mayor Gresock inquired what would be the most recent and Mr. Little answered to keep everything back to 2010. He explained legally they do not have to be kept once the minutes are approved. He suggested it is council's decision of how many years should be kept and what should any be disposed of. He reported the municipal records act stipulates what has to be kept for administrative purposes. Mr. Williams inquired about the government standard and whether it was seven to ten years. Mr. Little answered negatively not for video tapes. Further discussion ensued.

Mr. Adams inquired whether they are archived and Mr. Little answered affirmatively but to 1984. Mr. Adams suggested they could be put on disc. Mr. Little stated it was discussed about putting them on disc but it has to be done in real time to transfer it so it would be a long and arduous process.

Mr. Poach reported he met with the Historical Society the previous day and he saw the original resolution that created them from 1970. He stated they are currently doing some of that work and some of it is available free of charge. He requested they put together some things before the end of the year to consolidate that. He reported their archivist has moved some video tapes of events of things that have happened. He referred to the You Tube Monroeville Historical Society video is available of the Miracle Mile in the 1960s and 1970s. He suggested more discussion to move this forward with the municipality and the historical society to possibly raise funds. He reported there is not enough room at the library to archive the tapes. He stated there is a group that wants to do something and move forward with it. He requested their archivist peruse what the municipality has and determine what is needed. He pointed out MMTV needs the additional space so maybe a temporary storage area could be considered. He referred the Carnegie Library can do those types of copying.

Mayor Gresock suggested some time be allowed for anyone to come forward from the public then possibly work with the historical society. Further discussion ensued. Mr. Poach was hoping to have something going before the end of the year. Mayor Gresock suggested it be discussed further next month.

Further discussion ensued. Mr. Hyzy inquired about the number of tapes and Mr. Little was uncertain. Mr. Hyzy questioned whether they are considered a hazardous waste item and Mr. Little was uncertain how they would be disposed of and he suggested the Pennsylvania Resource Council may have the answered.

HOUSEHOLD HAZARDOUS WASTE AND ELECTRONIC COLLECTION

Mr. Little reported the Household Hazardous Waste and Electronic Collection Event is scheduled for July 16, 2022 from 9 a.m. to 1 p.m. at Public Works. He encouraged anyone interested to register on the website.

COMMUNITY DAY AND 5K RACE

Mr. Little reported the Community Day is back after a two-year break on July 30, 2022 with the 5K Race at 9 a.m. and the Community Day is from 11 a.m. to 6 p.m. He stated it is sponsored by AHN, Forbes Hospital and Highmark.

NATIONAL NIGHT OUT

Mr. Little reported the National Night Out is August 2, 2022 from 6 to 8 p.m. at the Community Park West in Pavilions 2 and 4.

Mr. Little commended Councilman Poach and Chief Cole for their actions at the Citizens' Night Meeting.

REPORTS OF COUNCIL MEMBERS

FIRST WARD COUNCILMAN JOE HYZY

Mr. Hyzy directed the manager to have MMTV-15 put a list of all the county and state roads on television because that is 90 percent of the calls he receives. Mr. Hugus stated there are currently on the website.

SECOND WARD COUNCILMAN ERIC POACH

Mr. Poach sent condolences to Mrs. Linda Gaydos for the passing of her sister, Kim Sutton and Mr. Mike Kelly for the recent death of his daughter. He also sent his concerns to Councilman Wolfram for his father.

Mr. Poach thanked Mr. Hugus and everyone at Public Works for the bell work completed at the Old Stone Church. He reported the Historic Society wants to have a fundraising activity and sell tickets at the Community Day to auction of the right to ring the bell. He did not have any details and reported it is the Bicentennial Bell donated from somebody who found it. He stated it has been there since 1976.

Mr. Poach mentioned the Historic Society will be working on some archiving projects and will work with the library. He reported some of the Monroeville Historical Records are in the McGinley House and he mentioned there are some civil war veterans at the Old Stone Church.

Mr. Poach inquired about the veteran's banners. Mr. Little reported one of the requirements of Duquesne Light was that only 20 percent of the banner can be an advertisement. He mentioned that it is with Computer Generated Imagery (CGI) the same company that has a video on the website. He was uncertain whether CGI would approve of that and solicit businesses for only 20 percent of the banner. He stated it is currently in limbo. Further discussion ensued concerning the size of the banner. Mr. Poach explained these banners are photographs of veterans and some of them are older. Mayor Gresock inquired whether there was a restriction on who owns the roadway and Mr. Little answered negatively. He added the county and PennDOT have given their requirements to the municipality. He stated CGI will solicit businesses but if it is veterans that would be on the municipality to pay for the banners and install them. He reported CGI would contract with a local company and would give the municipality 25 free banners. Mr. Poach mentioned they would include a municipal symbol. Mr. Little was uncertain how much business would want to be placed on the banner if they can only have 20 percent. He added Murrysville has banners which has First Energy and he was uncertain whether they have the same requirement.

THIRD WARD COUNCILMAN BOB STEVENSON

Mr. Stevenson sent prayers to Councilman Wolfram and his family for his dad.

FIFTH WARD COUNCILMAN MIKE ADAMS

Mr. Adams inquired about the status of the zoning ordinance and Mr. Little reported it is moving along. He stated he gets reports and updates from Mr. Whealdon and Gateway Engineers because they are associated with Strategic Solutions. Mr. Whealdon reported there is a meeting scheduled for July 20 2022 which will be the first meeting and it is moving along.

SIXTH WARD COUNCILMAN BOB WILLIAMS

Mr. Williams commended Councilman Poach and Chief Cole, Mr. Hugus who stepped in when Mr. Sheats collapsed at the Citizens' Night Meeting. He mentioned the defibrillator and how it is very important to have a defibrillator and a trained person. He suggested it might have been a different outcome if it was not for the emergency crew's quick response. He reported it was an experience to see those people in action and thanked them. He sent best wishes to Mr. Sheats.

Mr. Williams sent his prayers to Mr. Wolfram as he attends to his father.

SEVENTH WARD COUNCILMAN DENNIS BIONDO

Mr. Biondo sent his prayers to Councilman Wolfram and his family and condolences to Mrs. Gaydos.

MAYOR GRESOCK

Mayor Gresock commended Councilman Poach and Chief Cole and everyone involved with the incident at Citizens' Night. He mentioned the AEDs and the training. He requested council's support on having the municipality work on recertifying or training the employees of CPR and AED training. Mr. Hyzy mentioned the municipality has in-house employees that can do that. Mr. Poach mentioned the police department is required. Mayor Gresock suggested it be recommended to the employees and determine the amount of interest. He felt the importance of the AED but they are only as good as the training of the people around it when an event happens. He suggested Monroeville was fortunate of the robust response and the number of people with experience when it happened. Mr. Stevenson suggested council members be included.

Mayor Gresock sent his wishes to Councilman Wolfram and his family. He also sent wishes to Mr. Sheats for a speedy recovery.

ADJOURNMENT

There being no further business to come before council at this time, a motion was duly by Mr. Williams to adjourn the meeting at 7:41 p.m. and Mr. Stevenson seconded it. Upon a voice vote, the motion carried unanimously.

Respectfully submitted,

Timothy J. Little
Municipal Manager

TJL/sam