

MUNICIPALITY OF MONROEVILLE

REGULAR COUNCIL MEETING

JUNE 14, 2022

MINUTES

The meeting was called to order at 7:05 p.m. by Mayor Nick Gresock.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Pledge of Allegiance was recited and a moment of silence observed.

ROLL CALL

The Recording Secretary, Sharon McIndoe, called roll and the following were present: Mayor Gresock, Joe Hyzy, Eric Poach, Bob Stevenson, Steve Wolfram, Mike Adams, Bob Williams, Dennis Biondo, Tim Little, Bob Wratcher, Josie Rock, Paul Hugus, Joe Sedlak and Paul Whealdon.

PUBLIC COMMENTS

No one came forward at this time to make public comment.

EXECUTIVE SESSION ANNOUNCEMENT

Council conducted an executive session before the Citizens' Night meeting on June 9, 2022 from 6:15 p.m. to 7 p.m. and before the Council Meeting, June 14, 2022 from 6:15 p.m. to 7 p.m. for personnel and litigation reasons. Council legislative action, if any, shall be taken at this June 14, 2022 Regular Council Meeting.

APPROVAL OF MINUTES

Council then considered approval of the minutes of the Citizens' Night Meeting of May 5, 2022, Council Work Session of May 5, 2022 and the Regular Council Meeting of May 10, 2022. There being no corrections, additions or deletions, a motion was duly made by Messrs. Wolfram and Poach to approve them, as distributed, and Messrs. Stevenson and Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

APPROVAL OF THE REPORTS OF TAX COLLECTIONS

There were no questions or comments regarding the Reports of Tax Collections. Whereupon, Mr. Wolfram duly made a motion to approve them and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

LIST OF BILLS, BUDGET TRANSFERS AND PAYROLL

Council then considered approval of the List of Bills in the amount of \$1,355,112.80, Budget Transfers and Payroll in the amount of \$1,888,706.01 for the month of May.

Whereupon, Mr. Wolfram duly made a motion to approve the List of Bills and Budget Transfers and Mr. Poach seconded it. Upon a roll call vote, the motion carried unanimously.

Further, Mr. Stevenson duly made a motion to approve the payroll and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

VACANCIES ON BOARDS, COMMISSIONS AND AUTHORITIES

Council considered the vacancies on Boards, Commission and Authorities. No nominations or appointments were made at this time.

BIDS AND PROPOSALS

2022 PAVING PROGRAM, PROJECT 22-02-PAV

Mr. Little reported council has a spread sheet with all the itemized estimates of the bids. He referred to the memo for the road paving program with Liberoni in the amount of \$1,691,261.00. Whereupon, Mr. Hyzy duly made a motion to approve and Mr. Stevenson seconded it. Mr. Williams inquired whether the municipality used them in the past and Mr. Hugus answered negatively. He reported other municipalities and PennDOT have used them. Mr. Wolfram inquired about the response and Mr. Hugus answered they have been positive. He explained to get through the PennDOT process as a preferred contractor has a lot of hurdles. Upon a roll call vote, the motion carried unanimously.

2022 SEALCOAT PROGRAM, PROJECT 22-03-SC

Mr. Littler referred to the bid results for the Seal Coat Program. He recommended Russell Standard in the amount of \$283,773.36. Whereupon, Mr. Poach duly made a motion to approve and Mr. Wolfram seconded it. Mr. Biondo pointed out all three of these bids are the lowest responsible bidders. Upon a roll call vote, the motion carried unanimously.

2022 FOG SEAL PROGRAM, PROJECT NO. 22-04-FS

Mr. Little referred to the Fog Seal Program. He recommended Russell Standard in the amount of \$214,704.27. Whereupon, Mr. Stevenson duly made a motion to approve and Mr. Biondo seconded it. Mr. William inquired how long it preserves the roads when they are fog coated and Mr. Hugus explained they are usually roads that have been paved within the last two years. He stated it extends the life approximately five years. Upon a roll call vote, the motion carried unanimously.

SURPLUS EQUIPMENT

Mr. Little reported an auction was held on govdeals.com for the surplus equipment. He stated there were twelve items auctioned and the municipality will receive \$24,679. He explained the total of the bids was \$26,680 but \$2,001 goes to govdeals.com.

Whereupon, Mr. Poach duly made a motion to approve and Mr. Hyzy seconded it. Mayor Gresock clarified these are all the items that were actually bid and purchased and Mr. Sedlak concurred. Mayor Gresock inquired whether there were other items that were not sold on the auction and Mr. Sedlak answered one item which was bushes for a Elgin street sweeper. He explained it did not go because it is specific to that model. Mayor Gresock questioned whether it is still up for auction and Mr. Sedlak answered negatively. He added it would be listed again later int the year when some vehicles are sold. Upon a roll call vote, the motion carried unanimously.

CONSENT AGENDARESOLUTION 22-29CONDITIONAL USE 22-2-C
HASSIM AND THOMAS

The applicant is requesting conditional use approval to establish a vehicle services business in an existing 1,200 square foot building. The property is located at 2530 Monroeville Boulevard and known as Tax Parcel ID 639-L-059 in the Business/Commercial Zoning District.

The Planning Commission recommended approval.

Mr. Little reported a public hearing was held at the council work session because this is a conditional use.

Whereupon, Mr. Hyzy duly made a motion to approve Conditional Use 22-2-C and Mr. Stevenson seconded it. Upon a roll call vote, the motion carried unanimously.

MOTIONSMOTION

A motion to approve the property disposition for the Tri-COG Land Bank for the property located at 409 Firestone Drive.

There being no discussion, Mr. Poach duly made a motion to approve and Mr. Stevenson seconded it. Upon a roll call vote, the motion carried unanimously.

MOTION

A motion to accept Gordon Conn's resignation from the Recreation and Parks Advisory Board.

Whereupon, Mr. Poach duly made a motion to approve and Mr. Biondo seconded it. Upon a roll call vote, the motion carried unanimously.

Mayor Gresock reported there will be a vacancy available on the parks and recreation advisory board and he encouraged anyone interested to submit their information. He mentioned Mr. Conn also served on the Westmoreland Heritage Trail Board and he encouraged anyone interested in replacing him to apply.

MOTION

Pursuant to Act 65 of 2021 to approve legislative matters that either spend funds or enter into agreements that have not be placed on the posted council agenda 24 hours in advance, a motion to add an agenda legislative matter to appoint Gateway Engineers Engineering Firm as the Municipal Professional Engineer.

Mr. Little reported Pennsylvania passed legislation for all municipalities that the agenda has to be posted on a website if it is available. He stated this was not discussed at the council work session because the municipality was still in a deliberative process. He explained a decision was made the

previous day to appoint Gateway Engineers. He pointed out he made the motion lengthy to explain to council and the public because this is the initial one under Act 65.

Whereupon, Mr. Stevenson duly made a motion to approve to add the motion to approve and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

MOTION

A motion to appoint the Gateway Engineers Engineering Firm as the Municipal Professional Engineer.

There being no discussion, Mr. Stevenson duly made a motion to approve and Mr. Wolfram seconded it. Mr. Stevenson thanked the eleven engineering firms that submitted RFPs to fill this spot. He reported all the RFPs were done in a professional manner and staff narrowed it down to two. He stated Gateway was selected and will start on July 1, 2022. Mayor Gresock inquired how long the process was and when the RFPs were due. Mr. Little reported it was advertised in March and the RFPs were due May 4. He stated eleven were submitted and reviewed, two firms were interviewed and Gateway was selected. Upon a roll call vote, the motion to approve carried unanimously.

RESOLUTIONS

RESOLUTION 22-30

A resolution approving the transfer of Restaurant Liquor License No. R-18435 into the Municipality of Monroeville for Full Throttle Adrenaline Park-Pittsburgh, LLC located at 360 Mall Circle Drive.

There being to discussion, Mr. Wolfram duly made a motion to approve the resolution, as read, and Mr. Poach seconded it. Mayor Gresock explained this is a rehab or re-ownership of the Steel City Carts in the mall annex. He reported this company has multiple locations in the Midwest and he felt they would be good for the community. Mr. Stevenson added they are not going to have bar forward business. He suggested it would be a good fit for the community. Mr. Biondo pointed out that a public hearing was held at the to council work session. Upon a roll call vote, the motion carried unanimously.

RESOLUTION 22-31

A resolution approving that the acquisition and subsequent disposition of a parcel of vacant property known as Lot and Block No. 543-L-27 would be in accord with the Comprehensive Plan of the Municipality of Monroeville.

Mr. Little reported this is the initial application for the vacant property program. He explained it is mostly for people that have unbuildable lots next to their residential homes or properties. He stated people want to acquire them for different reasons and the municipality passed a resolution last month to enter into the program with the county. He reported he distributed it to council at the work session meeting and he recommended approval.

There being no discussion, Mr. Wolfram duly made a motion to approve and Mr. Stevenson seconded it. Mayor Gresock questioned whether this is handled through the county and Mr. Little answered affirmatively. Mayor Gresock explained this would be the process when there is a property. Mr. Little explained the applicant has to submit it to the county then the county gives it to the

municipality. Further discussion ensued. Mayor Gresock reported these are the kind of tools that the municipality can use to get a property back on the tax rolls. Upon a roll call vote, the motion carried unanimously.

ORDINANCES

ORDINANCE

An ordinance of the Municipality of Monroeville, Allegheny County, Pennsylvania, amending Chapter 290, Property Maintenance, of the Code of the Municipality of Monroeville, and repealing Ordinance Nos. 2023, 2298, 2391, 2479 and 2685 by adopting the 2018 International Property Maintenance Code and additional regulations as listed herein, regulating and governing the conditions and maintenance of all property, buildings and structures.

Mr. Wratcher recommended this item be tabled at the request of staff because it is incomplete at this time.

Whereupon, Mr. Poach duly made a motion to table the ordinance and Mr. Biondo seconded it. Upon a roll call vote, the motion carried unanimously.

ORDINANCE 2760

An ordinance of the Municipality of Monroeville, Allegheny County, Pennsylvania, amending the Administrative Benefits Ordinance, No. 2630, to include the Police Cadets (Act 120 Municipal Police Officers Education and Training Commission (MPOETC)).

There being no discussion, Mr. Poach duly made a motion to approve and Mr. Stevenson seconded it. Upon a roll call vote, the motion carried unanimously.

ORDINANCE 2761

An ordinance of the Municipality of Monroeville, Allegheny County, Pennsylvania, amending the Administrative Salary Ordinance No. 2753, to include the Police Cadets.

Whereupon, Mr. Stevenson duly made a motion to approve and Mr. Poach seconded it. Upon a roll call vote, the motion carried unanimously.

ORDINANCE 2762

An ordinance of the Municipality of Monroeville, Allegheny County, Pennsylvania, electing to amend its non-uniform pension plan administered by the Pennsylvania Municipal Retirement System pursuant to Article IV of the Pennsylvania Municipal Retirement Law; agreeing to be bound by all provisions of the Pennsylvania Municipal Retirement Law, as amended, and as applicable to member municipalities.

There being no discussion, Mr. Stevenson duly made a motion to approve and Mr. Hyzy seconded it. Upon a roll call vote, the motion carried unanimously.

REPORTS OF MUNICIPAL STAFFMANGER'S REPORTFOURTH OF JULY

Mr. Little reported the Fourth of July Parade and Fireworks are scheduled for July 4 and everything is back to normal.

HOUSEHOLD HAZARDOUS WASTE AND ELECTRONICS COLLECTION

Mr. Little reported the Household Hazardous Waste and Electronics Collection is scheduled for July 16, 2020 at Public Works on Starr Drive.

Mr. Stevenson inquired whether people have to register and Mr. Little answered affirmatively. He stated all the information is on the website.

DIRECTOR OF PUBLIC WORKS AND ENGINEERINGMAINTENANCE OF HOUSE PLAN ENTRANCES

Mr. Hugus requested this item be discussed next month.

PUBLIC COMMENTS

No one came forward to give public comment at this time.

REPORTS OF COUNCIL MEMBERSFIRST WARD COUNCILMAN JOE HYZY

Mr. Hyzy wished everyone a Happy Fourth of July and reminded everyone that the parade is different this year. He reviewed the new parade route which will end in the Convention Center parking lot where the grandstand will be located.

SECOND WARD COUNCILMAN ERIC POACH

Mr. Poach was looking forward to the Fourth of July Parade. He mentioned one of the programs the police department picked up was to enhanced patrols in the parks at night. He reported they helped someone in distress the other day in a routine patrol. He wished everyone a safe Fourth of July.

SIXTH WARD COUNCILMAN BOB WILLIAMS

Mr. Williams reminded everyone that the Fourth of July is on a Monday this year. He also reported there are fireworks rules and he mentioned distances from a occupied structure. He encouraged everyone to abide by the rules.

SEVENTH WARD COUNCILMAN DENNIS BIONDO

Mr. Biondo sent Happy Fourth of July wishes to everyone.

REPORT OF MAYOR NICK GRESOCK

Mayor Gresock wished everyone a Happy Fourth of July and encouraged everyone to enjoy the summer. He cautioned everyone the children are out on the roadways.

ADJOURNMENT

There being no further business to come before council, at this time, Mr. Wolfram duly made a motion to adjourn the meeting at 7:37 p.m. and Mr. Stevenson seconded it. Upon a voice vote, the motion carried unanimously.

Respectfully submitted,

Timothy J. Little
Municipal Manager

TJL/sam