

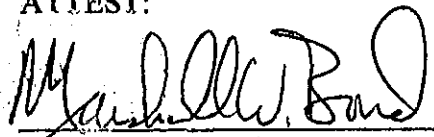
MUNICIPALITY OF MONROEVILLE
ALLEGHENY COUNTY, PENNSYLVANIA

RESOLUTION NO. 01-47

A RESOLUTION OF THE MUNICIPALITY OF MONROEVILLE,
ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE PROPER
OFFICIALS TO ENTER INTO A TRAFFIC SIGNAL SAFETY
IMPROVEMENT AND MAINTENANCE AGREEMENT WITH THE PA
DEPARTMENT OF TRANSPORTATION FOR ELEVEN SIGNALIZED
INTERSECTIONS THROUGHOUT MONROEVILLE


BE IT RESOLVED, by the authority of the Municipal Council of the
Municipality of Monroeville, Allegheny County, and it is hereby resolved by authority of
the same, that the Mayor of said municipality be authorized and directed to sign the
attached Agreement on its behalf and that the Municipal Manager be authorized and
directed to attest the same.

ATTEST:



Marshall W. Bond
Municipal Manager

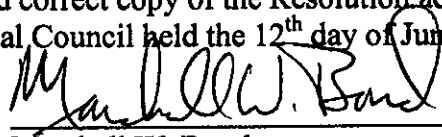
MUNICIPALITY OF MONROEVILLE



Abe J. Comunale
Mayor

ENTERED INTO LEGAL BOOK: June 22, 2001

I, Marshall W. Bond, Municipal Manager of the Municipality of Monroeville, do
hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a
regular meeting of the Monroeville Municipal Council held the 12th day of June, 2001.



Marshall W. Bond
Municipal Manager
June 12, 2001

TRAFFIC SIGNAL MAINTENANCE AGREEMENT

MADE and entered into this * day of * , 20 , by and between the COMMONWEALTH, and the Municipality of Monroeville a political subdivision in the County of Allegheny , Pennsylvania, by its proper officials, hereinafter call SUBDIVISION.

WITNESSETH:

WHEREAS, the need for traffic signals at the following location (s) has been found to be warranted:

- S.R. 0022 (William Penn Highway), S.R. 0286 (Ramp F-Golden Mile Highway) + Alpine Village Drive
- S.R. 0022 (William Penn Highway) and S.R. 2054 (Northern Pike)
- S.R. 0022 (William Penn Highway), McClure Road and Cavitt Road
- S.R. 0022 (William Penn Highway) and Elliott Road
- S.R. 0022 (William Penn Highway), Old William Penn Highway & Plaza Drive
- S.R. 0022 (William Penn Highway), Old William Penn Highway & Car Driveway
- S.R. 0048 (Mossie Boulevard), Haymaker Road and King Lear Drive
- S.R. 0048 (Mossie Boulevard) and S.R. 2054 (Northern Pike)
- S.R. 2048 (William Penn Highway), Mall Drive & Holiday Center Drive
- S.R. 2048 (William Penn Highway) and S.R. 2050 (Northern Pike Blvd.)
- S.R. 2048 (William Penn Highway), Stroshen Road and Center Road

WHEREAS, the cost of installing traffic signals at these locations is being partially or totally funded with state and/or federal funds, and,

WHEREAS, traffic signal equipment is installed to serve a specific purpose through a distinct mode of operation, and,

WHEREAS, the useful life of traffic signal equipment is defined as the time from installation until it is either removed or replaced with signal equipment which better serves the need of the intersection, and,

WHEREAS, the COMMONWEALTH and Federal Highway Administration have established policies which mandate that all traffic signal equipment installed with state or federal funds be properly maintained and operated throughout their useful life, and,

WHEREAS, the SUBDIVISION has indicated its willingness to accept ownership of the traffic signal installation(s) listed on this Agreement.

*DO NOT ENTER DATE; DATE WILL BE ENTERED BY COMMONWEALTH UPON EXECUTION.

Now, therefore, the parties hereto, for and in consideration of the foregoing premises and of the mutual promises hereinafter set forth, and with the intention of being legally bound thereby, agree as follows:

1. SUBDIVISION will, at its own expense, operate the traffic signals and maintain the telephone communications in accordance with the permit(s) issued by the COMMONWEALTH for the location(s) listed below:

- S.R. 0022 (William Penn Highway), S.R. 0286 (Ramp F-Golden Mile Highway) + Alpine Village Drive
- S.R. 0022 (William Penn Highway) and S.R. 2054 (Northern Pike)
- S.R. 0022 (William Penn Highway), McClure Road and Cavitt Road
- S.R. 0022 (William Penn Highway) and Elliott Road
- S.R. 0022 (William Penn Highway), Old William Penn Highway & Plaza Drive
- S.R. 0022 (William Penn Highway), Old William Penn Highway & Car Driveway
- S.R. 0048 (Mosside Boulevard), Haymaker Road and King Lear Drive
- S.R. 0048 (Mosside Boulevard) and S.R. 2054 (Northern Pike)
- S.R. 2048 (William Penn Highway), Mall Drive & Holiday Center Drive
- S.R. 2048 (William Penn Highway) and S.R. 2050 (Northern Pike Blvd.)
- S.R. 2048 (William Penn Highway), Stroshen Road and Center Road

2. It is understood and agreed by the parties hereto that, upon final acceptance by the COMMONWEALTH, title to the traffic signal installation(s) listed above, shall vest in the SUBDIVISION. In this connection, it is further understood that the SUBDIVISION shall provide preventative and response maintenance, at its own expense, for the installations covered by this agreement in accordance with the provisions of Exhibit "A".

3. The SUBDIVISION further agrees to prepare and retain an accurate record of the preventative and response maintenance activities performed on the installation covered by this agreement. In this regard, the SUBDIVISION agrees to keep these records in accordance with the provisions of Exhibit "B" and shall make such materials available at all reasonable times for inspection by the COMMONWEALTH. It is further understood that the SUBDIVISION may utilize forms other than those specified in Exhibit "B" only if first granted written permission by the COMMONWEALTH.

4. It is understood and agreed to by the parties hereto that the required Preventative and Response Maintenance functions will be provided in the manner indicated below:

<u>Maintenance Function</u>	<u>*Method to be Employed</u>
Preventative Maintenance as specified in Exhibit A	<input checked="" type="checkbox"/> Municipal Personnel
	<input checked="" type="checkbox"/> Contract Services

Responses Maintenance as specified in Exhibit A	<input type="checkbox"/> Municipal Personnel
	<input checked="" type="checkbox"/> Contractor Services

*Check appropriate boxes

The SUBDIVISION agrees that the provisions of Exhibit "C" shall apply if either maintenance function is performed using municipal personnel. In addition, if the SUBDIVISION employes a contractor to perform either maintenance function, the SUBDIVISION agrees to submit the name and address of the contractor to the COMMONWEALTH, together with a copy of the agreement between the contractor and the SUBDIVISION. It is further understood that the use of a contractor does not relieve the SUBDIVISION of any obligations included in the terms or conditions of this agreement.

5. The SUBDIVISION hereby certifies that it will make available sufficient funds to provide the maintenance program described in this agreement and its attendant exhibits.

6. It is understood that if the SUBDIVISION fails to fullfill its responsibilities as described herein, the SUBDIVISION may be disqualified from future federal and state-aid participation on those projects for which the SUBDIVISION has traffic signal maintenance responsibility until such time as the SUBDIVISION provides the required maintenance services to bring the improvements to a level of maintenance satisfactory to the COMMONWEALTH. It is also understood and agreed that if the SUBDIVISION fails to provide the required maintenance services within thirty (30) days of the receipt of written notice from the COMMONWEALTH, the COMMONWEALTH shall have the right to perform the required maintenance services in the SUBDIVISION's stead and at the SUBDIVISION's expense. Furthermore, it is understood and agreed that performance of the maintenance services by the COMMONWEALTH in the SUBDIVISION's stead shall not relieve the SUBDIVISION of its responsibility for continued maintenance of the improvement. It is further understood and agreed that federal and/or state-aid participation may be withheld on all future projects until the SUBDIVISION demonstrates to the COMMONWEALTH and the Federal highway Administration that all required maintenance and operation services are being provided by the SUBDIVISION without the necessity of the COMMONWEALTH performing duties as herein described being the responsibility of the SUBDIVISION.

7. SAVE HARMLESS - The SUBDIVISION agrees that it will indemnify, save harmless and defend (if requested) the COMMONWEALTH, its agents, representatives and employees, from all suits, actions or claims of any character, name or description, damages, judgements, expenses, attorneys' fees and compensation arising out of personal injury, death or property damage, sustained or alleged to have been sustained in whole or in part by any and all persons whatsoever, as a result of or arising out of any act, omission, neglect or misconduct of the SUBDIVISION, its officers, agents, contractors or employees, during the performance of its obligations under this Agreement and thereafter.

8. The SUBDIVISION shall comply with the COMMONWEALTH Contractor Integrity Provisions attached as Exhibit "D" and made part hereof.

9. The SUBDIVISION shall comply with the Provisions Concerning the Americans with Disabilities Act attached as Exhibit "E" and made part hereof.

156 IN WITNESS WHEREOF, the parties have executed this Agreement the date first above written.

ATTEST:

SUBDIVISION

Title: Date

BY: _____
Title: Date

SUBDIVISION'S resolution authorizing execution and attestation must accompany this Agreement. Please indicate the signer's titles and date signatures.

DO NOT WRITE BELOW THIS LINE -- FOR COMMONWEALTH USE ONLY

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF TRANSPORTATION

BY _____
District Engineer Date

APPROVED AS TO LEGALITY
AND FORM

BY _____
for Chief Counsel Date

RECORDED NO.

CERTIFIED FUNDS AVAILABLE UNDER
ACTIVITY PROGRAM
SYMBOL
AMOUNT

BY _____
for Comptroller Date

Agreement No. 116983 is split 0 %, expenditure amount of \$ 0, for federal funds and 100 %, expenditure amount of \$ 35,000, for state funds. The related federal assistance program name and number is _____; _____. The state program name and number is Low Cost Safety Initiative Program ; Appropriation 187 .

Preapproved Form:
OGC No. 18-K-392
Apprv'd OAG 12/14/98

PREVENTATIVE MAINTENANCE

The SUBDIVISION or its contractor will provide preventative maintenance for each individual component of the traffic signal installation covered by this agreement at intervals not less than those marked B in the Preventative Maintenance Summary, Section 2.2, PA DOT Publication 191, 1989, its amendments, revisions and supplements.

LEVEL A:

Level A includes items listed as A and B in the Preventative Maintenance Summary. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

LEVEL B:

Level B includes items listed as B in the Preventative Maintenance Summary. This is the minimum level of maintenance required for the proper operation of intersection control equipment and signals.

RESPONSE MAINTENANCE

The SUBDIVISION or its contractor will provide response maintenance in accordance with the provisions of the Response Maintenance Schedule. It encompasses the work necessary to restore a traffic signal system to proper and safe operation. Includes Emergency Repair and Final Repair.

FINAL REPAIR:

Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24 hour period.

EMERGENCY REPAIR:

Use alternate means or mode to temporarily restore system to safe operation within a 24 hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

**TYPE OF REPAIR
PERMITTED****KNOCKDOWNS**

Support - Mast Arm	Emergency or Final
Support - Strain Pole	Emergency or Final
Span wire/tether only	Final Only
Pedestal	Emergency or Final
Cabinet	Emergency or Final
Signal Heads Only	Final Only

EQUIPMENT FAILURE

Lamp Burnout (veh. & ped.)	Final Only
Local Controller	Emergency or Final
Master Controller	Emergency or Final
Detector Sensor	
Loop	Emergency or Final
Magnetometer	Emergency or Final
Sonic	Emergency or Final
Magnetic	Emergency or Final
Pushbutton	Emergency or Final
Detector Amplifier	Emergency or Final
Conflict Monitor	Final Only
Flasher	Final Only
Time Clock	Emergency or Final
Load Switch/Relay	Final only
Coordination Unit	Emergency or Final
Communication Interface, Modem	Emergency or Final
Signal Cable	Final Only

EXHIBIT B**RECORD KEEPING**

Accurate and up-do-date record keeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the SUBDIVISION is willing to prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventative and response maintenance activities performed on the traffic signal equipment covered by this agreement.

The SUBDIVISION agrees to establish a separate file for each installation and keep its records in the municipal building, signal maintenance shop, or other weather-protected enclosure.

At a minimum, the following records will be kept by the SUBDIVISION or its contractor for each intersection. These forms can be found in Section 10.0, Maintenance Record Forms, PA DOT Publication 191.

Form 1 - Master Intersection Record

This form, which lists all maintenance functions performed at the intersection, should be updated within one day of the activity but no more than one week later.

Form 2 - Response Maintenance Repair Record Sheet

Each time response maintenance is required at the intersection, this form is to be completed. Once the pertinent information is transferred to the master intersection record, this form is to be placed in the intersection file.

Form 3 - Preventative Maintenance Record

This form will be used to provide a record of the preventative maintenance activities performed at each intersection. The date, the activities performed, and the signature of the person in charge of the work must be recorded in the form.

This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

EXHIBIT C

SIGNAL MAINTENANCE ORGANIZATION

Personnel Requirements:

In order to properly maintain the traffic signal equipment covered by this agreement, the subdivision agrees to provide, as a minimum, the following staff throughout the useful life of the equipment:

<u>Classification</u>	<u>Number</u>
1.	
2.	
3.	
4.	
5.	

Training:

In order to upgrade the ability of its present staff to properly perform the required maintenance functions, the subdivision agrees to secure the following training for the listed personnel classifications.

<u>Classification</u>	<u>Training Required</u>
1.	
2.	
3.	
4.	
5.	

Budget Requirements:

The subdivision agrees to provide, in their annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this agreement.

Personnel Classifications:

When referred to in this agreement, the following definitions will be used to describe personnel classifications as they relate to the maintenance and operation of traffic signal equipment.

- A. Traffic Engineer - The administrative position which has prime responsibility for the proper operation of all traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to insure adequate preventative and response maintenance programs.

Minimum Position Requirements

- 1. A thorough understanding of traffic signal design, installation and maintenance.
- 2. A working knowledge of the interaction between the following traffic characteristics:
 - a) Intersection Geometry
 - b) Traffic Flow Theory
 - c) Control Type (fixed time, actuated, etc.)
 - d) Signal Phasing and Timing
 - e) Signal Intersection
- 3. An ability to supervise subordinate personnel effectively in the assignment of their work.
- 4. Possession of a college degree in engineering, which includes course work in traffic engineering.
- 5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

B. Signal Specialist - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

- 1. Extensive training and troubleshooting skills in electronics and software.
- 2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
- 3. Ability to make design and modifications to implement or omit special functions, e.g., adding an overlap movement.
- 4. Ability to implement a record keeping system to include maintenance activities, inventory control and identification of recurring problems.
- 5. Ability to perform all tasks required of a signal technician.

C. Signal Technician - Individual responsible for the operation and maintenance of traffic signals and electro-mechanical equipment.

Minimum Position Requirements

- 1. Ability to perform response maintenance on solid state equipment up to the device exchange level.**
- 2. Capability to diagnose a vehicle loop failure and initiate corrective action.**
- 3. Ability to tune detector amplifiers.**
- 4. Ability to follow wiring schematics; check and set timings from plan sheets; and check all field connections.**
- 5. Ability to perform preventative maintenance on all equipment and to maintain accurate records of all work performed.**

CONTRACTOR INTEGRITY PROVISIONS**1. Definitions.**

- a. **Confidential information means information that is not public knowledge, or available to the public on request, disclosure of which would give an unfair, unethical, or illegal advantage to another desiring to contract with the Commonwealth.**
- b. **Consent means written permission signed by a duly authorized officer or employee of the Commonwealth, provided that where the material facts have been disclosed, in writing, by prequalification, bid, proposal, or contractual terms, the Commonwealth shall be deemed to have consented by virtue of execution of this agreement.**
- c. **Contractor means the individual or entity that has entered into this agreement with the Commonwealth, including directors, officers, partners, managers, key employees, and owners of more than a five percent interest.**
- d. **Financial Interest means:**
 - 1) **Ownership of more than a five percent interest in any business; or**
 - 2) **Holding a position as an officer, director, trustee, partner, employee, or the like, or holding any position of management.**
- e. **Gratuity means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind.**

The contractor shall maintain the highest standards of integrity in the performance of this agreement and shall take no action in violation of state or federal laws, regulations, or other requirements that govern contracting with the Commonwealth.

3. **The contractor shall not disclose to others any confidential information gained by virtue of this agreement.**
 4. **The contractor shall not, in connection with this or any other agreement with the Commonwealth, directly or indirectly, offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for the decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty by any officer or employee of the Commonwealth.**
 5. **The contractor shall not, in connection with this or any other agreement with the Commonwealth, directly or indirectly, offer, give, or agree or promise to give to anyone any gratuity for the benefit of or at the direction or request of any officer or employee of the Commonwealth.**
 6. **Except with the consent of the Commonwealth, neither the contractor nor anyone in privity with him or her shall accept or agree to accept from, or give or agree to give to, any person, any gratuity from any person in connection with the performance of work under this agreement except as provided therein.**
 7. **Except with the consent of the Commonwealth, the contractor shall not have a financial interest in any other contractor, subcontractor, or supplier providing services, labor, or material on this project.**
 8. **The contractor, upon being informed that any violation of these provision has occurred or may occur, shall immediately notify the Commonwealth in writing.**
- The contractor, by execution of this agreement and by the submission of any bills or invoices for payment pursuant thereto, certifies and represents that he or she has not violated any of these provisions.**

10. The contractor, upon the inquiry or request of the Inspector General of the Commonwealth or any of that official's agents or representatives, shall provide, or if appropriate, make promptly available for inspection or copying, any information of any type or form deemed relevant by the Inspector General to the contractor's integrity or responsibility, as those terms are defined by the Commonwealth's statutes, regulations, or management directives. Such information may include, but shall not be limited to, the contractor's business or financial records, documents or files of any type or form which refer to or concern this agreement. Such information shall be retained by the Contractor for a period of three years beyond the termination of the contract unless otherwise provided by law.

11. For violation of any of the above provisions, the Commonwealth may terminate this and any other agreement with the contractor, claim liquidated damages in an amount equal to the value of anything received in breach of these provisions, claim damages for all expenses incurred in obtaining another contractor to complete performance hereunder, and debar and suspend the contractor from doing business with the Commonwealth. These rights and remedies are cumulative, and the use of nonuse of any one shall not preclude the use of all or any other. These rights and remedies are in addition to those the Commonwealth may have under law, statute, regulation, or otherwise.

Enclosure 1 to Management Directive 215.8 Amended.

**PROVISIONS CONCERNING THE AMERICANS
WITH DISABILITIES ACT**

During the term of this contract, the Contractor agrees as follows:

1. Pursuant to federal regulations promulgated under the authority of *The Americans With Disabilities Act*, 28 C.F.R. §35.101 et seq., the Contractor understands and agrees that no individual with a disability shall, on the basis of the disability, be excluded from participation in this contract or from activities provided for under this contract. As a condition of accepting and executing this contract, the Contractor agrees to comply with the "*General Prohibitions Against Discrimination*," 28 C.F.R. §35.130, and all other regulations promulgated under Title II of *The Americans With Disabilities Act* which are applicable to the benefits, services, programs, and activities provided by the Commonwealth of Pennsylvania through contracts with outside contractors.
2. The Contractor shall be responsible for and agrees to indemnify and hold harmless the Commonwealth of Pennsylvania from all losses, damages, expenses, claims, demands, suits, and Actions brought by any party against the Commonwealth of Pennsylvania as a result of the Contractor's failure to comply with the provisions of paragraph 1. above.

Enclosure 1 to Management Directive 215.12