

BOROUGH OF MONROEVILLE
ORDINANCE NO. 235

AN ORDINANCE CREATING A LIBRARY DEPARTMENT; CREATING AND PROVIDING FOR THE COMPOSITION OF A BOARD OF DIRECTORS, THEIR TERMS OF OFFICE AND ELECTION OF OFFICERS; PROVIDING FOR THE APPOINTMENT AND DISCHARGE OF LIBRARY EMPLOYEES; PROVIDING A METHOD OF ESTABLISHING LIBRARY MEMBERSHIPS; PROVIDING FOR THE HANDLING OF FUNDS; PROVIDING FOR THE SETTING UP OF LIBRARY RULES AND REGULATIONS AND AN ANNUAL REPORT BY THE BOARD OF DIRECTORS TO BOROUGH COUNCIL.

BE IT ORDAINED AND ENACTED by the Council of the Borough of Monroeville and it is hereby ordained and enacted by the authority of the same.

SECTION 1. CREATION AND COMPOSITION OF BOARD OF DIRECTORS. There is hereby created and established, in the Borough of Monroeville, the Board of Directors of the Monroeville Library, which shall have full and complete control over the operation and conduct of a municipal library including the effort to get such a library established.

The Board shall consist of seven members each of whom shall be a bona fide resident of the Borough of Monroeville and at least one of whom shall be a member of the Council of the Borough of Monroeville.

SECTION 2. APPOINTMENT OF MEMBERS TO BE BY MAJORITY VOTE OF COUNCIL. All appointments to the Board of Directors shall be by the affirmative vote of a majority of the elected members of the Council.

SECTION 3. TERMS OF OFFICE. The Board of Directors for the first year shall be composed of two members who shall be appointed for a term of three years, two who shall be appointed for a term of two years and three who shall be appointed for a term of one year. As each member's term expires the succeeding appointment shall be for a period of three years.

SECTION 4. ELECTION OF OFFICERS. The Board of Directors, when appointed, shall organize by electing a President, Vice President, Secretary and Treasurer.

SECTION 5. BY LAWS. Prior to the expiration of one year from the date hereof, the Board of Directors shall have adopted bylaws.

SECTION 6. APPOINTMENT AND DISCHARGE OF LIBRARY EMPLOYEES. The Board of Directors shall hire and discharge, at pleasure, such employees as shall be necessary for the proper operation of the library provided that the number of employees shall be within the provisions of the annual budget enacted by the Council.

SECTION 7. LIBRARY MEMBERSHIPS; REPORT AND REMITTANCE OF CHARGES COLLECTED. The books, magazines, publications and facilities of the Monroeville Library shall be available to bona fide residents and taxpayers of the Borough and for all others desiring to use such books, magazines, publications and facilities there shall be an annual charge of two (\$2.00) dollars shall be issued a card similar to that issued to bona fide residents and taxpayers of the Borough. Such cards shall be good for use during the calendar year for which issued. Cards issued after the first day of July of each year shall be issued at one half (1/2) the annual rate. This annual charge shall be collected by the librarian and he shall report monthly the amount so collected and remit the same in full to the Board of Directors.

SECTION 8. LIBRARY RULES AND REGULATIONS. The Board of Directors shall prescribe the rules and regulations for the operation of the Monroeville Library, including the hours that the library shall be open.

SECTION 9. RECEIPT OF LIBRARY INCOME, MAINTENANCE, DISBURSEMENT AND AUDIT. All moneys appropriated for the establishing or maintenance or both of the library and all moneys, if any, received from other sources for its use, shall be under the exclusive control and shall be disbursed under the direction of the Board of Directors who shall make an annual report to the Council of the Borough of Monroeville. The accounts of the Treasurer of the Board of Directors shall be audited as in the case of other municipal expenditures.

SECTION 10. ANNUAL REPORT BY THE BOARD. The Board of Directors shall report annually, to the Council of the Borough of Monroeville, the operation of the Monroeville library for the previous year and shall specify in reasonable detail, source and amount of receipts as well as expenditures.

SECTION 11. TITLE TO PROPERTY. Title to all property of the library, including real estate, personal property, funds and accounts shall be in the Government of the Borough of Monroeville.

SECTION 12. Any Ordinance or part of an Ordinance conflicting with the provisions of this Ordinance be and the same is hereby repealed.

ORDAINED AND ENACTED into law in Council this 18th day of October, 1960.

ATTEST:

Secretary

President of Council

EXAMINED AND APPROVED by me this

day of

Burgess