

Application for Land Development or Subdivision Review Process

APPLICATION NO: _____

APPLICATION DATE: _____

FEE PAID: _____

RECEIPT NUMBER: _____

PROPOSAL FOR: (CHECK BOX BELOW)

- SITE PLAN
- CONDITIONAL USE
- PLANNED GROUP UNIT
- PLANNED RESIDENTIAL
- PRELIMINARY SUBDIVISION
- FINAL SUBDIVISION

APPLICANT

Name: _____

Address: _____

Telephone: _____ Fax: _____ E-mail: _____

Representative/Contact Person: _____

PROPERTY TITLEHOLDER, INDIVIDUAL, PARTNERSHIP OR CORPORATION

Name: _____

Address: _____

Telephone: _____ Fax: _____ E-mail: _____

Representative/Contact Person: _____

Location of Property to be developed: _____

Description of Proposed Land Development: _____

Deed Book Volume: _____ Page: _____ Lot & Block _____ Area of Property: _____

Zoning District Classification: _____

HAVE YOUR SUBMITTED?	YES	NO*	N/A*	STAFF ONLY
A Completed APPLICATION FORM AND FEES?				
TWENTY (20) COPIES OF THE SITE PLAN? Sealed?				
STORMWATER STUDY as per Ordinance 1788?				
BEST MANAGEMENT PRACTICES as per Ordinance 2332?				
STORMWATER COMPLIANCE LETTER from Project Engineer?				
GRADING PLAN? OR COMPLIANCE LETTER?				
SOIL AND EROSION PLAN?				
BUILDING ELEVATION AT SCALE?				
TRAFFIC STUDY? TRAFFIC CIRCULATION PLAN?				
UTILITIES PLAN?				
LANDSCAPING PLAN?				
LIGHTING PLAN?				

*AUTOMATIC RETURN FOR INCOMPLETENESS. Should any of the above elements not be included as part of the Land Development or Subdivision Submission Package, without advance approval of the Director of Community Development via Document #06-RME, that application shall be deemed incomplete. No further submission shall be allowed until the next submission date.

MUNICIPALITY OF MONROEVILLE